

**SNEADS TOWN COUNCIL
REGULAR MEETING
JANUARY 25, 2022**

The Town Council of the Town of Sneads, Florida, met in a regular session at the Sneads Town Hall on Tuesday, January 25, 2022, at 6:00 p.m.

Donovan Weeks called the meeting to order with the following present:

Donovan Weeks,
Angela Locke and Anthony Money; Council Members
Daniel Cox, Attorney
Lee Garner, Town Manager
Sherri Griffin, City Clerk
Danielle Guy, Deputy Clerk

And the following were absent:

Mike Weeks and George Alexander, Councilman
Mike Miller, Police Chief

All stood for the Pledge of Allegiance.

Tony Money made a motion to approve the **December** minutes as presented. Angie Locke seconded. All voted aye.

Sherri Griffin, City Clerk stated that Financial Statements and Budget Review Summary were not available at this time and would have them at the next meeting.

Angie Locke made a motion to pay approved bills. Tony Money seconded. All voted aye.

Sherri Griffin informed Council that the Old Reserve Bond Account is being closed and the money is being transferred to the Operation and Maintenance Account, as well as the SRF Account.

Mr Garner presented Council with a revised lease agreement from the State regarding the Treatment Plant Sprayfields. The agreement changes the name from Pride to Department of Corrections. After discussion, Tony Money made a motion to approve the agreement as presented. Angie Locke seconded. All voted aye.

Mr Garner informed the Council that the businessperson at 8012 Old Spanish Tr wanted to put an accessory building on the property. This is going to be a temporary building placement building until he can find a permanent building in town.

Next item was the discussion of property on Gerald and Paula St. Donovan Weeks suggested we table the item until next month when there was a full Council present. All agreed.

Resolution #22-01, to hold an election and elect members for Groups I and II, was presented for approval. Tony Money made a motion to approve the Resolution #22-01 as presented. Angie Locke seconded. All voted aye.

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Agreement for Stormwater Project with Florida DEO was presented to Council. Evan McCallister with Melvin Engineering explained that since this has been a long going project and we are just now getting the agreement for approval, there are questions regarding the budget and scope of work that need to be answered. He asked that we table until we get those answers and have should be able to approve the agreement at next month's meeting. All agreed.

Mr Garner presented his Managers Report. (See attached)

- He has been in discussion with some Drag Boat Racing Associations and is planning a race the weekend of August 20th & 21st
- He reports about his recent visit to the State Legislative with our Consultant
- He gave updates on FEMA regarding the projects we still have going on
- He stated that he and Attorney Cox were going to be meeting with the County Administrator this week to discuss agreements between the town and county.
- He informed Council that he was going to be looking into one of our old Ordinances from 2006 on sex offenders that may need to be updated

Mrs. Locke stated that we need to make sure the restrooms and the lake is cleanup and working properly before the drag races. She also asked about getting playground equipment at both parks and basketball nets at the ballpark. Mr Garner said he was still looking into it. She asked about the roads in town and where we were on any paving. Mr Garner said that he hoped to know something soon.

Mr Money stated that the Recreation Board has done a wonderful job. Everyone is wanting lights and we are losing players because of not having them. He stated that the Rec Board had gotten a quote for red brick clay for the fields and that the least the town could do was purchase this to help the fields look good. The Rec Board stated the quote was for twenty-four tons at \$2400 and they needed at least two loads. All agreed to make the purchase.

Public Comments:

Several members present and on Facebook were upset about not having lights at the ballpark. They were informed how the project was at first presented at a repair instead as a replace. So, we are waiting on FEMA to give us the green light. We also have another revenue in the works as well we are trying for through the legislature. Once we get the money, we have everything ready to go out for bid. Mr Money suggested that the Rec Board and Mr Garner start meeting in the future once a month, so that there is open communication being the two boards.

Tony Money made a motion to adjourn at 7:07 pm.

Respectfully Submitted,


Danielle Guy, Deputy Clerk

APPROVED: _____
MIKE WEEKS, COUNCIL PRESIDENT

This Release of Sublease was prepared by:
Jay Sircy
Bureau of Public Land Administration
Division of State Lands
Department of Environmental Protection, MS 130
3900 Commonwealth Boulevard,
Tallahassee, Florida 32399-3000
AID# 44184

ROSL1

STATE OF FLORIDA DEPARTMENT OF CORRECTIONS

RELEASE OF SUBLEASE NUMBER 2675-01

**STATE OF FLORIDA
COUNTY OF JACKSON**

The undersigned sublessee on the _____ day of _____, 20____, does hereby quitclaim, release and surrender unto sublessor all right, title and interest in and to the subleasehold estate in the lands described in attached Exhibit "A" which are subleased under Sublease Agreement Number **2675-01**, dated May 22, 1986, between the **STATE OF FLORIDA DEPARTMENT OF CORRECTIONS**, as SUBLESSOR, and **TOWN OF SNEADS, FLORIDA**, a Florida municipal corporation, as SUBLESSEE, effective the day _____ of _____, 20____.

This release may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. Without limitation, "electronic signature" shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

This space intentionally left blank; signature page follows.

IN WITNESS WHEREOF, the parties have caused this Release of Sublease to be executed on the day and year first above written.

STATE OF FLORIDA DEPARTMENT OF CORRECTIONS

(SEAL)

BY: _____
Kasey Bickley, Chief, Bureau of General Services

"SUBLESSOR"

**TOWN OF SNEADS, FLORIDA, a Florida
municipal corporation**

(SEAL)

BY: _____
Mike Weeks, President
Town Council

"SUBLESSEE"

Consented to by the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida on the _____ day of _____, 20 ____.

**BOARD OF TRUSTEES OF THE INTERNAL
IMPROVEMENT TRUST FUND OF THE STATE
OF FLORIDA**

By: _____
Brad Richardson, Chief, Bureau of Public Land Administration,
Division of State Lands, State of Florida Department of
Environmental Protection, as agent for and on behalf of the
Board of Trustees of the Internal Improvement Trust Fund of the
State of Florida

APPROVED SUBJECT TO PROPER EXECUTION

By:  11-04-2021
DEP Attorney Date

EXHIBIT "A"
SUBLEASE AGREEMENT

(7)2675

THIS AGREEMENT, made this 22 day of May, 1986, by and between the State of Florida Department of Corrections, hereinafter called "SUBLESSOR", and the Town of Sneads, hereinafter called "SUBLESSEE".

WITNESSETH

WHEREAS, the SUBLESSOR is the lessee of certain property, hereinafter described, by Lease No. 2675 from the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida, hereinafter called "BOARD", for health and rehabilitative purposes; and

NOW THEREFORE, subject to the terms and conditions and in consideration of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. DESCRIPTION OF PREMISES: The SUBLESSOR does hereby sublease to the SUBLESSEE, for the purpose of use for spray irrigation, that certain property, hereinafter called the "property", more particularly described in Exhibit A attached hereto and made a part hereof.

2. TERM: The SUBLESSEE shall have and hold the property for a period of Forty (40) years from the date first above written. If construction of the spray irrigation system does not begin within one (1) year from the date of this agreement or if at any time the property is no longer used for spray irrigation, this Sublease shall automatically terminate, subject to the provisions of Paragraph 13 herein.

3. RIGHT OF USE: The SUBLESSEE shall have the right to enter upon said property for all purposes necessary to the full enjoyment of the rights herein conveyed to it.

4. GRAZING LICENSE: In consideration of the agreement herein by Prison Rehabilitative Industries and Diversified Enterprises, Inc. (P.R.I.D.E.) to release their Sublease with the SUBLESSOR as to the land referred to in this Sublease, all parties to this Sublease agree herewith that P.R.I.D.E. may continue to graze their cattle undisturbed upon the said land during the term of this Sublease or as provided by provision 14 of this Sublease, so long as

the use by P.R.I.D.E. does not interfere with the spray irrigation use by the Town of Sneads. It is understood by all parties to this Sublease that P.R.I.D.E. covenants not to sue the State of Florida or any of its agencies, representatives or employees for any damages to P.R.I.D.E.'s cattle or cattle operations resulting from any act or omission of the construction and operation of the spray irrigation system.

5. CONFORMITY: This Sublease shall be subject to all the terms and conditions of said Trustees Lease Agreement Number 2675 attached hereto as Exhibit B, and the SUBLESSEE shall through its agents and employees prevent the unauthorized use of the property of any use thereof not in conformance with this Sublease.

6. ASSIGNMENT: This Sublease is for the purposes specified herein, and any rights and privileges conferred herein shall not be assigned or transferred by the SUBLESSEE without prior written approval of the SUBLESSOR and the BOARD.

7. COORDINATION OF ACTIVITIES: Any activities of the SUBLESSEE which may affect the SUBLESSOR's land and facilities outside the confines of the property, shall be coordinated with the SUBLESSOR. The SUBLESSEE shall at all times fully satisfy all health and other requirements in the operation of its spray irrigation operation.

8. PLACEMENT AND REMOVAL OF IMPROVEMENTS: The SUBLESSEE shall have the right to construct and maintain such structures and improvements as are necessary to the purpose as stated in Paragraph 1 herein. Upon cessation of use of said property by the SUBLESSEE, the SUBLESSEE agrees to leave all fixed improvements for the use of the SUBLESSOR and to put no claim upon said fixed improvements; or, at the option of the SUBLESSOR, may agree to remove any or all improvements on the property at the SUBLESSEE's expense. The SUBLESSEE shall ensure that all such improvements shall be free and clear from all claims and liens of every nature at the time of termination of the Sublease.

9. INCURRED COSTS: All costs of construction, operation, maintenance, use and restoration of the property including removal of improvements, shall be the sole responsibility of the SUBLESSEE. The SUBLESSEE agrees to assume all responsibility for liabilities that accrue

to the property, including any and all existing and future taxes, assessments, duties, impositions or special assessments of every kind and description which are now or may hereafter be lawfully assessed and levied against the property or any improvements during the effective period of this Sublease Agreement. The title interest of the BOARD shall not be subjected to any liens of any kind or nature.

10. REPAIR AND MAINTENANCE: The SUBLESSEE shall at all times keep the property clean, maintained and in good state of repair to the satisfaction of the SUBLESSOR.

11. RIGHT OF INSPECTION: The SUBLESSOR or its duly authorized agents shall have the right at any time to inspect the property and the works and operation of the SUBLESSEE in any matter pertaining to this Sublease. Should the SUBLESSEE fail to keep and perform any of its covenants, the SUBLESSOR shall give ninety (90) days written notice requiring the satisfactory correction of that failure. Any failure to effect the correction during the ninety (90) day period shall give the SUBLESSOR the right to terminate this Sublease Agreement upon thirty (30) days written notice to the SUBLESSEE.

12. LIABILITY AND INSURANCE: The SUBLESSEE hereby agrees to indemnify and hold the SUBLESSOR and the BOARD harmless from any and all claims or demands for any personal injury or property damage resulting or occurring in connection with the SUBLESSEE's use and occupancy of the property and shall investigate all claims of every nature at its own expense. In addition, the SUBLESSEE shall carry insurance with limits comparable to \$300,000 combined limits or more throughout the term of this Sublease against the following:

(a) Claims of every nature for personal injury or property damage involving any person or property upon or about the property. Said insurance shall carry extended coverage naming the SUBLESSOR and BOARD as an additional insured.

(b) Any and all loss or damage to the property or improvements placed thereon as may be included in the broadest form of extended coverage insurance available in an amount not less than the full insurable value. The SUBLESSEE shall deposit with the SUBLESSOR certificates for all insurance provided for in

this Sublease or copies of policies for such insurance prior to the commencement of this Sublease and shall continue to furnish such copies of certificates annually.

13. COMPLIANCE: The SUBLESSEE agrees to comply with all lawful requirements, rules, regulations, laws, and ordinances, of any legally constituted authority which in any way affect the leased property now and in the future.

14. TERMINATION: This Sublease shall terminate at the sole option of the SUBLESSOR and the SUBLESSEE shall immediately surrender up the property to the SUBLESSOR, when and if said property, including lands and improvements, shall cease to be used in accordance with the purpose and provisions stated herein or upon abandonment or failure to use the property for a period of six (6) months. Termination shall be effective upon written notice of the SUBLESSOR to the SUBLESSEE, except where otherwise stated herein. Upon termination for any reason, the SUBLESSEE further agrees that any building on the premises will meet the following conditions upon release:

(a) The premises shall meet the building and safety codes in the location situated.

(b) All utility fees will be properly disposed of, including having utilities turned off. Prior to formal release, the SUBLESSOR shall perform an on site inspection and any keys shall be turned over at that time. If the premises does not meet all conditions agreed upon, the SUBLESSEE shall reimburse the SUBLESSOR for any expenses incurred in meeting the prescribed conditions.

15. MANAGEMENT PLAN: The SUBLESSEE shall be directly responsible for preparing a management plan in accordance with Section 253.034, Florida Statutes, and Chapter 16Q-23.07, Florida Administrative Code, within twelve (12) months of the execution date of this Sublease Agreement and it shall be submitted, through the SUBLESSOR, to the BOARD and the Land Management Advisory Committee, when applicable, for approval. The approved Management Plan shall provide the basic guidance for all management activities and shall be reviewed jointly by the SUBLESSOR, SUBLESSEE, and the BOARD at least every five years. The SUBLESSEE shall

not use or alter the property except as provided for in the approved Management Plan.

IN WITNESS WHEREOF, this 21st day of May, 1986.

(SEAL)
FLORIDA DEPARTMENT
OF CORRECTIONS

James C. Kithell
Witness
Bonnie W. Kung
Witness

SUBLESSOR

FLORIDA DEPARTMENT OF CORRECTIONS

BY: L. L. Wainwright
Name: LOUIE L. WAINWRIGHT
Title: SECRETARY

IN WITNESS WHEREOF, this 22nd day of May, 1986.

(SEAL)
TOWN OF SNEADS

Linda F. Henderson
Witness
Barbara McAlpin
Witness

SUBLESSEE

TOWN OF SNEADS
Jackson County, Florida

BY: N. G. Conrad
Name: N. G. CONRAD
Title: PRESIDENT

IN WITNESS WHEREOF, this 14th day of MAY, 1986.

(SEAL)
P.R.I.D.E.

Jancy O. Kelly
Witness
Martha B. Pagan
Witness

LICENSEE:

PRISON REHABILITATIVE INDUSTRIES
AND DIVERSIFIED ENTERPRISES, INC.
(P.R.I.D.E.)

BY: J. M. G. Gissendanner
Name:
Title: President

Approved for Compliance
with Chapter 253, F.S.

By: Joel C. Woelff

Approved as to Form and Legality

By: Enid Vargas

Date: General Council, Fla. DC, 5/20/86

Pursuant to paragraph 8 of Lease No. 2675, this sublease is hereby approved this 22 day of May, 1986.

(SEAL)
BOARD OF TRUSTEES OF
THE INTERNAL IMPROVEMENT
TRUST FUND

BOARD OF TRUSTEES OF THE INTERNAL
IMPROVEMENT TRUST FUND

BY: Elton J. Gissendanner
Elton J. Gissendanner,
Executive Director, Department
of Natural Resources, as agent
for the Board of Trustees of
the Internal Improvement Trust
Fund, under delegation from
the Board of Trustees in Item
8, Agenda of March 2, 1983.

Approved as to Form and Legality

By: Enid Vargas 5/22/86

EXHIBIT A

DESCRIPTION:

That part of the Southwest 1/4 of the North east 1/4 of Section 35, Township 4 North, Range 7 West, Jackson County, Florida, more particularly described as follows: Begin at the Southeast corner of the Southeast corner of the Southwest 1/4 of the Northeast 1/4 of said Section 35; thence Northerly along the East boundary of said Southwest 1/4 of the Northeast 1/4 720 feet more or less to a point 100 feet South of the Southerly right of way of the L and N Railroad; thence Northwesterly along a line parallel to and 100 feet South of said Southerly right of way line of the L and N Railroad 1,360 feet more or less to the West boundary of said Southwest 1/4 of the Northeast 1/4; thence Southerly along said West boundary of the Southwest 1/4 of the Northeast 1/4 1,100 feet more or less to the Southwest corner of said Southeast 1/4 of the Northeast 1/4; thence easterly along the South boundary of the Southwest 1/4 of the Northeast 1/4 1,279.50 feet more or less to the Point of Beginning; containing 26.7 acres, more or less, BETTER DESCRIBED AS:

COMMENCE at an existing concrete monument marking the Southeast corner of Section 35, Township 4 North, Range 7 West, Jackson County, Florida, thence South 78 degrees 21 minutes 05 seconds West a distance of 522.91 feet to an iron rod, thence North 67 degrees 42 minutes 47 seconds West a distance of 1,125.91 feet to an iron rod, thence North 03 degrees 56 minutes 49 seconds East a distance of 1,249.28 feet to an iron rod, thence North 01 degrees 00 minutes 50 seconds West a distance of 1,063.22 feet to a concrete monument and call this the POINT OF BEGINNING, thence North 01 degrees 35 minutes 04 seconds West a distance of 707.73 feet to a concrete monument set 100 feet south of the Southerly right of way of the L&N Railroad, thence North 76 degrees 42 minutes 18 seconds West parallel to the Southerly right of way of said railroad a distance of 1,366.13 feet to a concrete monument set on the approximate Easterly right of way of an existing graded county road, thence South 03 degrees 48 minutes 30 seconds East along the approximate Easterly right of way of said road a distance of 1,070.42 feet to an existing concrete monument, thence North 87 degrees 55 minutes 10 seconds East a distance of 1,279.04 feet to the POINT OF BEGINNING.

This parcel contains 26.43 acres more or less and is located in the Southwest 1/4 of the Northeast 1/4 of Section 35, Township 4 North, Range 7 West, Jackson County, Florida.

The above described parcel is subject to an existing powerline along the Westerly side of said property.

DELEGATION OF AUTHORITY ACTION

DOA Number:	DSL - 21	Lease No.	2675
Action ID:	44184	Instrument No.	2675-01
Type of Action:	<input type="checkbox"/> New <input type="checkbox"/> Amendment <input checked="" type="checkbox"/> Release <input type="checkbox"/> Partial Release	<input type="checkbox"/> Lease <input type="checkbox"/> Easement <input checked="" type="checkbox"/> Sublease <input type="checkbox"/> Use Agreement	<input type="checkbox"/> Road Right-of-Way Reservation <input type="checkbox"/> Canal Reservation <input type="checkbox"/> Oil and Mineral Reservation <input type="checkbox"/> Other
Project Name:	Release of Sublease 2675-01		
Title Worksheet ID:	NA	LITS Surplus ID:	NA
Applicant:	Town of Sneads, Florida		
County/Location:	Jackson		
S/T/R:	35-4N-7W		
Acreage:	42.81 acres +/-		
Consideration:	NA		
Received:	<input type="checkbox"/>		
Date:	NA		

Conservation Lands ☐ Yes ☒ No

Name of Facility/Park/Trail:
NA

☐ ARC/Mini-ARC Approval Date: NA

NPB/Additional Comp. Amount: NA

☐ Satisfied per land manager Date: NA

STAFF REMARKS

This ROS is part of a Lease clean up project. Sublease 2675-01 will be replaced with Action number 44188 Sublease 4864-01 to the Town of Sneads for the spray field area.

ONLY EXECUTE WITH THE FOLLOWING ACTIONS:

- 1.) 44186 - Lease 4864 - PRIDE
- 2.) 44433 - Release of Lease 2675 - DOC
- 3.) 44185 - Release of Sublease 2675-003 - PRIDE
- 4.) 44188 - Sublease 4864-001 - Town of Sneads

Jay Sircy
Digitally signed by Jay Sircy
Date: 2021.10.08
11:39:45 -04'00'

Originator _____ Date _____

Michelle Stearns 10/11/21

OMCM _____ Date _____

Gary L. Ballard
Digitally signed by Gary L. Ballard
Date: 2021.11.04
15:00:56 -04'00'

DEP Attorney _____ Date _____

Executing Authority _____ Date _____



Overview



Legend

-  Parcels
-  Roads

Parcel ID 27-4N-07-0000-0620-0020
Sec/Twp/Rng 27-4N-07
Property Address 8012 OLD SPANISH TRL
SNEADS

Alternate ID 07 N 427000006200020
Class FLORIST/GR
Acreage 0.161

Owner Address PITTMAN DUSTIN
1770 PITTMAN LN
SNEADS, FL 32460

District 12
Brief Tax Description COMM AT SWC OF SECT, E ALONG
(Note: Not to be used on legal documents)

* Accessory Buildings

Date created: 1/6/2022
Last Data Uploaded: 1/6/2022 3:42:33 AM

Developed by  **Schneider**
GEOSPATIAL



Jackson County, FL

Owner Information

Primary Owner
Pittman Dustin
1770 Pittman Ln
Sneads, FL 32460

Parcel Summary

Parcel ID 27-4N-07-0000-0620-0020
Location 8012 OLD SPANISH TRL
Address SNEADS 32460
Brief COMM AT SWC OF SECT, E ALONG CENTERLINE OF OLD SPANISH TRL 589.4 FT, N 33 FT TO INTERS OF W RTWY OF GREEN AVE & N RTWY OF OLD
Tax Description* SPANISH TRAIL TO BEGIN, N 12° W ALONG W RTWY LINE OF GREEN AVE 117.3 FT, S 76° W 55.7 FT, S 10° E 104.22 FT TO N RTWY OF OLD SPANISH
 TRL RD, E 60.47 FT TO POB... OR 1562 P 567
 *The Description above is not to be used on legal documents.
Property Use FLORIST/GR (003000)
Code
Sec/Twp/Rng 27-4N-07
Tax District Sneads (District 12)
Millage Rate 15.4183
Acreage 0.161
Homestead N

[View Map](#)

Land Information

Code	Land Use	Number of Units	Unit Type	Frontage	Depth
001000	COMMERCIAL	117.30	FF	117	60

Residential Buildings

Building 1
Type STORE RETL
Total Area 1,260
Heated Area 840
Exterior Walls CONC BLOCK; .
Roof Cover RIB METAL; .
Interior Walls CON BLK; .
Frame Type MASONRY
Floor Cover CONC FINSH; CARPET
Heat CONVECTION
Air Conditioning WINDOW
Bathrooms 0
Bedrooms 0
Stories 1
Actual Year Built 1958
Effective Year Built 1958

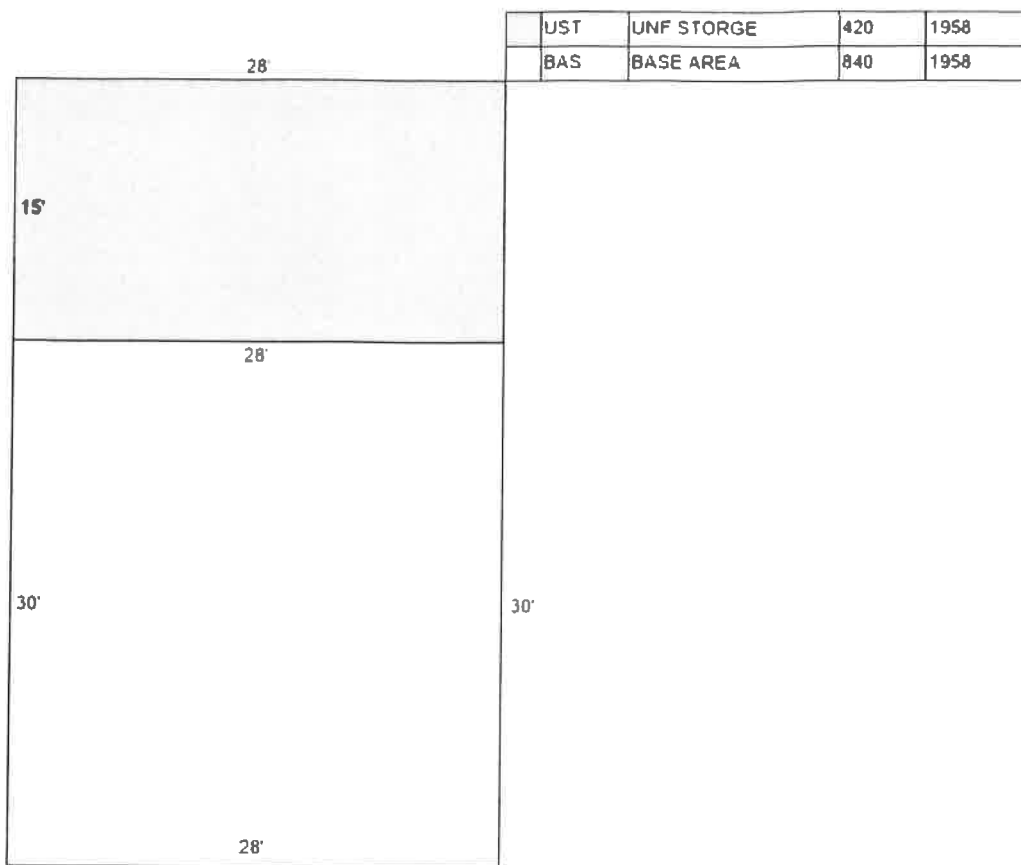
Sales

Multi Parcel	Sale Date	Sale Price	Instrument	Book	Page	Qualification	Vacant/Improved	Grantor	Grantee
N	02/26/2018	\$40,000	WD	1562	567	Qualified (Q)	Improved	TED A/LIESHA M JETER	DUSTIN PITTMAN

Valuation

	2021 FINAL VALUES	2020	2019	2018
Building Value	\$9,866	\$9,120	\$7,195	\$7,574
Extra Features Value	\$0	\$0	\$0	\$0
Land Value	\$7,624	\$7,624	\$7,624	\$7,624
Land Agricultural Value	\$0	\$0	\$0	\$0
Agricultural (Market) Value	\$0	\$0	\$0	\$0
Just (Market) Value	\$17,490	\$16,744	\$14,819	\$15,198
Assessed Value	\$17,490	\$16,718	\$14,819	\$15,198
Exempt Value	\$0	\$0	\$0	\$0
Taxable Value	\$17,490	\$16,718	\$14,819	\$15,198
Maximum Save Our Homes Portability	\$0	\$26	\$0	\$0

Sketches



No data available for the following modules: Commercial Buildings, Extra Features.

For more information, please contact the data provider or the data manager. The data is provided as is and is not guaranteed to be accurate or complete. The data is provided for informational purposes only and is not intended to be used for any other purpose.

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Last Data Upload: 1/6/2022, 2:42:33 AM



for the assignment of address numbers to residences, buildings and properties with access from officially named public and private ways in the unincorporated (and certain incorporated) areas of Jackson County, Florida, in the interest of the public health, safety and general welfare of the citizens and inhabitants of Jackson County, Florida.
(Ord. No. 89-4, § 1, 5-23-1989)

SECTION 2. DEFINITIONS.

Ord # 260 - Chapter 10 Code

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein, unless the context clearly indicates otherwise:

- ** A. Accessory Building - A building which is clearly incidental or subordinate to and customarily utilized in connection with a principal building located on the same lot.
- B. Principal Building - Any structure which is designed, built or used for the support, enclosure, shelter, or protection of persons, animals, chattels or property of any kind for any residential, commercial, or industrial purpose.
- C. Building Front - That area of a building which faces the public or private way pursuant to which the building is numbered.
- D. Grid System - A series of designated North/South parallel lines intersecting a second set of East/West parallel lines within one square mile area (i.e., "section"), as indicated on the official "property numbering maps".
- E. Numbering System - A uniform method of assigning and coordinating the addresses of buildings and properties based on a designated grid system contained in the official "property numbering maps".
- F. Occupant - Any person, firm, entity, partnership, trust, corporation, association, or other organization who is occupying or leasing a building or other property for a period exceeding thirty (30) days.
- G. Owner - Any and all persons, firms, entities, partnerships, trusts, corporations, associations, or other organizations who own the fee title to, or have an undivided interest in, any building or property which is subject to the provisions of this ordinance.
- Town of Shalhe* H. Private Way - Any officially named thoroughfare used for vehicular traffic which is not included in the definition of "public way" and which is not dedicated to or maintained by Jackson County. This term shall include, but is not limited to, roadways or driveways in apartment, condominium, commercial, or industrial complexes, which have been named and signed in accordance with this ordinance or Florida Statutes Section 316.077 (State Uniform Traffic Law).
- I. Public Way - That area of an officially named dedicated or publicly-maintained road or right-of-way, either paved or unpaved, which is intended for vehicular traffic, excluding service entrances or driveways.
(Ord. No. 89-4, § 2, 5-23-1989)

**A RESOLUTION CALLING FOR AN ELECTION
FOR THE TOWN OF SNEADS, FLORIDA**

WHEREAS, it is necessary that an Election be called to elect **two** Council members for a regular term of two years for the Town of Sneads, Florida, City Council.

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SNEADS, FLORIDA:

That an Election for the Town of Sneads, Florida, for the election of **two** Council members for a regular term of two years is hereby called to be held on **Tuesday, April 12, 2022**, at the City Hall in the Town of Sneads, Florida, and

That each person qualifying for the offices above mentioned shall be qualified residents of the Town of Sneads, Florida, and shall be duly registered in the Registration Books for voters in the Town of Sneads. That the ballot shall be so prepared for said election that the names of the candidates for the **two** Council members to be elected for the full term of two years shall be placed on the ballot or voting machine in **Group I and II**, each candidate for the position of Council member shall qualify in one of such groups.

The designation "Council member" shall be printed on the ballot over each numbered group and each numbered group shall be clearly separated from the next numbered group so as to emphasize the necessity for voting for one candidate in each of the numbered groups.

An election shall be held on **April 12, 2022**. If a candidate for a Council Group receives a majority of the votes cast for all candidates for election for such office or if he/she has no opposition, he/she shall be declared elected for such office.

That each person who desires his/her name be placed on the ballot to be a candidate for the offices mentioned shall file his/her application in writing for his/her name to be placed upon said ballot with the City Clerk of the Town of Sneads, and shall, at the time of filing such application, pay the City Clerk an amount equal to 5.0% of the annual expense account of office being sought. All such fees paid shall be placed in the General Fund Account of the Town of Sneads, from which the expenses of holding the Town elections are paid. Filing of such applications shall begin at 7:00 a.m. on Monday, **February 21, 2022**, and shall end at 12:00 noon on Friday, **February 25, 2022**.

That any person who possesses the qualification to become a qualified elector or who is a qualified elector for the State and County elections in the State of Florida and in the County of Jackson, and who is a bona fide resident of the Town of Sneads, Florida, and who shall be duly registered in the Registration Book for voters in the Town of Sneads, Florida, shall be qualified to vote in said election.

That _____ is hereby appointed as Clerk for election herein called. The polls shall open at 7:00 a.m. and close at 7:00 p.m.

ADOPTED, by the Town Council of the Town of Sneads, Florida this **11th** day of **January, 2022**.

PRESIDENT, TOWN COUNCIL

ATTEST:

CITY CLERK



Town of Sneads

PO Drawer 159

Sneads, Florida 32460

PH (850) 593-6636 Fax (850)593-5079

Email: Sneadsmgr@sneadsfl.com

January 7, 2022

MEMO TO: Council President and Council Members

SUBJECT: Town Manager's Report – January 2022

1. First, we made it through 2021 and I sure hope 2022 is much better for us. Hope everyone has a happy new year and good health.
2. The owner of the property at Green Street near the post office, has requested we take no further action on his request for re-zoning of his property as he does not want to have any disputes with his neighbors or cause any disruptions.
3. Mr. Kurt Wolfe, the gentleman who was here as a purchaser of the above property, has operated his cabinet shop on property owned by Mr. Justin Pittman at 8012 Old Spanish Trail for several month. He has approached me desiring to install an accessory building adjacent to the current building about 14ft by 27ft. This size building would meet all setback requirements in our land use plan and the only thing I can find in our code of ordinances and comprehensive plan is a definition of an "Accessory Building" as "a building which is clearly incidental or subordinate to and customarily utilized in connection with a principal building located on the same lot." This is a commercial zoned parcel of land, and my interpretation of the definition is that is fully complies. The owner has given his permission to place the accessory building on the lot with the understanding that when the current occupant leaves, he will remove the accessory building. Mr. Wolfe needs more storage place for his material as he constructs cabinets in the main building. He is continuing to look for a larger permanent place to purchase in Sneads and we need all the commercial/manufacturing business we can obtain. I just wanted you to be aware of this in case you get questions regarding it being installed on the property.
4. I have been approached by two (2) drag boat race organizations about having a one-day race at Sneads Park during the summer. I will research both organizations and decide as to which one would be the most economical and come back with you for any approvals required.
5. Attached is correspondence from the Bureau of Land Administration, State of Florida, doing some cleanup work on papers regarding our lease for the spray field operations, as it appears that DOC is taking over some of the old leases from PRIDE. I have submitted this to the Town Attorney to review prior to having it approved at council meeting and Council President sign.
6. We have the corrected agreement with consulting company that has been approved by Town Attorney. This has already been approved and I will get Council President to sign and return. Copy attached for your review and no further council action is required.

7. I met this past Tuesday with our State Legislative Delegation at their scheduled meeting in Marianna. Senator Gainer and Representative Drake were aware of our request for the land at the sports complex, along with our request for \$850,000 for lights and other improvements at the area. I would like to say I was the only city/town representative from Jackson County to appear before the delegation. Our consultant attended with me, and we had an enjoyable conversation with Senator Gainer after the meeting to further discuss the sports complex land issue and need for the funding for replacement of lights and pavilion. If we get FEMA funding prior to this from the legislature, if approved, we will proceed with the repairs/replacement needed and use this funding for project completion as needed. I am looking into every funding opportunity I can find to get all our projects completed as soon as possible. I also submitted a grant to FEMA for a new fire truck during the holidays in the amount of \$490,000 through one of its recovery programs. I am still waiting for the final design of the new public safety facility from Donofro Architects at the Town owned parcel of property off Hwy 90. I am researching to see if we can join with Jackson County to go out on RFP for all the generator's that both agencies have been approved for to get a better contract, since we did not get any responses for the two other RFP's we submitted for part of the project. All of these are funded with Hazard Mitigation Funds, and the county has expressed an interest in cooperating on this. Will keep you posted. Now that the holidays are over, maybe we will get some action on all our pending projects and agreements for funding for our approved projects.



ELMON LEE GARNER

TOWN MANAGER

CC: Town Clerk; Deputy Clerk; Town Attorney



Town of Sneads

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January 18, 2022

MEMO To: Council President and Council Members

SUBJECT: Report No. 2 – January 2022

1. Council President Weeks asked that I add “Discussion of Paula Street” to the agenda. This is regarding the small strip of property at the end of Gerald Street owned by the Town and south of Paula Street. Map attached. If any action is taken on declaring it surplus and for sale, we will have to re-advertise unless you act as authorized by FS 274-06. Copy of FS attached. We received a letter from adjacent landowner requesting to purchase said property. I am sure Town Attorney will have recommendations regarding this project.
2. Just to give you an idea of how many grant projects we are working on from Michael, here is a list provided by our consultant. Some of the projects shown as open are complete but not closed out with FEMA. We have not received all the funds allowed from Michael. Each of these project #'s has a separate grant and Iparametrics are working on them for the Town.
3. I have attached copy of 2022 Legislative Priorities for Jackson County Economic Development Council for your review.
4. Attached please find correspondence from FLC and Congressman Dunn related to current legislative items and current events from the district.
5. Just a reminder I will be attending the FCCMA Winter Institute on February 2-4, 2022.
6. I am attaching copies of both house bills presented by Representative Drake requesting funding for the Town in this session of council, submitted by our consultants. I have not seen copies sent on behalf of Senator Gainer, his office has assured us they will file the bills. I will keep track as these go through the committee process. Also, I will be advocating on behalf of the Town and Northwest Florida League of Cities on January 20th Tallahassee, as well as for Florida League of Cities. Please see email from Sunrise Consulting regarding our visits on last Thursday and more information on actions being taken. Our request for funding of the bills attached will be heard January 25th in the sub-appropriations committee on consent agenda.

LEE GARNER, TOWN MANAGER

CC: Town Clerk, Deputy Clerk, Town Attorney

Sneads, Town of

Projects

24 results

Progr...	Grant Name	Grant #	Proj F#	Project Title	Proj... Type	Size	Eligible Amt	F %	Federal Paid Percent	Status
PA	Florida Severe Storms, Torna... Straight-line Winds, and Flooding	4177	97	Lift Station #8	F	S	\$1,022.91	75%	100%	Closed Jun 24, 2019
PA	Florida Severe Storms, Torna... Straight-line Winds, and Flooding	4177	98	Emerg... Protec... Measu...	B	S	\$8,249.32	75%	100%	Closed Jun 24, 2019
PA	Hurric... Dennis	1595	650	EMER... PROT... MEAS... - 72 HOUR PERIOD 100% FUNDI...	B	S	\$4,474.44	100%	100%	Closed Jun 28, 2012
PA	Hurric... Ivan	1551	560	DEBRIS REMO...	A	S	\$9,198.00	90%	100%	Closed Dec 09, 2010
PA	Hurric... Ivan	1551	561	EMER... PROT... MEAS...	B	S	\$1,352.34	100%	100%	Closed Dec 09, 2010
PA	Hurric... Ivan	1551	563	DEBRIS REMO...	A	S	\$404.40	100%	100%	Closed Dec 09, 2010
PA	Hurric... Michael	4399	453	Sneads Old Spanish Trail Drainage Ditch	D	S	\$6,927.16	75%	100%	Open
PA	Hurric... Michael	4399	475	Sneads Sea Wall	G	S	\$3,685.18	75%	100%	Open
PA	Hurric... Michael	4399	547	Sneads Waste Water Treat... Lift Stations, Blo	F	L	\$521,686.74	75%	99.99%	Closeout in Progress

\$2,614,825.33

	Progr...	Grant Name	Grant #	Proj F#	Project Title	Proj... Type	Size	Eligible Amt	F %	Federal Paid Percent	Status
	PA	Hurric... Michael	4399	558	Sneads Well House, Pavilio... Restro...	G	S	\$5,361.42	75%	100%	Open
	PA	Hurric... Michael	4399	563	Sneads Sports Complex Multiple Items	G	L	\$362,388.75	75%	0%	Open
	PA	Hurric... Michael	4399	598	Sneads - Citywide Rocked Roads	C	S	\$81,905.47	75%	100%	Open
	PA	Hurric... Michael	4399	604	Sneads Multiple Road... Recycl... Asphalt	C	L	\$129,787.12	75%	100%	Closeout in Progress
	PA	Hurric... Michael	4399	605	Sneads - Culverts	C	S	\$18,892.66	75%	100%	Open
	PA	Hurric... Michael	4399	617	Sneads - Citywide Recycl... Asphalt Roads	C	L	\$333,312.22	75%	28.35%	Open
	PA	Hurric... Michael	4399	669	Sneads Gazebo & Health Dept. Building	E	S	\$11,065.89	75%	100%	Open
	PA	Hurric... Michael	4399	766	Emerg... Protec... Measu... (Oct 10 to Nov 2	B	S	\$53,394.93	100%	100%	Open
	PA	Hurric... Michael	4399	975	Emerg... Protec... Measu... Beyond 45 Days	B	S	\$88,195.52	90%	100%	Open
	PA	Hurric... Michael	4399	1068	Sneads Donated Resou...	B	L	\$260,177.08	3.39%	3.38%	Open
	PA	Hurric... Michael	4399	1127	Sneads Fencing (Multiple Sites) and Anten...	G	S	\$0.00	0%	n/a	Ineligible

								\$2,614,825.33			
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	Progr...	Grant Name	Grant #	Proj F#	Project Title	Proj... Type	Size	Eligible Amt	F %	Federal Paid Percent	Status
	PA	Hurric... Michael	4399	1298	Storage Shed, Tax Office, Mainte... Garage, P	E	S	\$21,053.84	75%	100%	Open
	PA	Hurric... Michael	4399	1409	Water Tower Equip... Building & Waste Water Tr	E	L	\$332,539.14	75%	87.65%	Open
	PA	Hurric... Michael	4399	1453	Lift Station 3, 4, 6 and 7	F	L	\$259,895.55	75%	10.35%	Open
	PA	Hurric... Michael	4399	1726	Manag... Costs	Z	L	\$99,855.25	100%	50%	Open
								\$2,614,825.33			