

**TOWN OF SNEADS  
TOWN COUNCIL MEETING AGENDA  
May 13, 2025 @ 6:00 PM CST**

---

**Call to Order: President Mike Weeks**

**Pledge of Allegiance and Invocation**

**CONSENT AGENDA:**

- 1. Approval of Minutes for April 2025**
- 2. Motion to accept the Financial Statements and Budget Review Summary**
- 3. Motion to Pay Approved Bills**

**\*\*\*MOTION NEEDED TO APPROVE THE CONSENT AGENDA\*\*\***

**DISCUSSION/ACTION ITEMS**

**ORDINANCES/RESOLUTIONS**

**Motion to adjourn**

**Administer Oath of Office to Mike Weeks, Angie Locke and Tim Arnold- Attorney Cox**

**Motion to Reconvene**

**Call for Election of President for May 2025- May 2026- Attorney Cox**

**Call for Election of Vice President for May 2025- May 2026- New President**

**DISCUSSION/ACTION ITEMS**

- 4. Melvin Engineering updates – Hunter Potts**
- 5. Proclamation Garden Club week**

**ORDINANCES/RESOLUTIONS**

- 6. Ordinance 2025-01 – Subdivision Regulations – Attorney Cox**

**REPORTS**

- 7. Recreation Coordinating Committee**
- 8. Town Manager**
- 9. Town Attorney**
- 10. Police/Fire**
- 11. Council Member Comments**

**PUBLIC COMMENT(s)**

- 12. Agenda Cards/ Public Comments**

**MOTION TO ADJOURN**

**\*\*\*Anyone desiring to address the council during public hearings or public comment period must complete an agenda card and present it to the Town Clerk and when called upon, proceed to the podium, and address the council, using the microphone. Courtesy always requested. If you are physically unable to proceed to the podium, a microphone will be provided to you by City Staff.**

**SNEADS TOWN COUNCIL  
REGULAR MEETING  
May 13, 2025**

The Town Council of the Town of Sneads, Florida, met in a regular session at the Sneads Town Hall on Tuesday, May 13, 2025, at 6:00 p.m.

Mike Weeks called the meeting to order the following present:

Mike Weeks, Angela Locke,  
Kay Neel and Timmy Perry, Council Members  
Daniel Cox, Attorney  
Bill Rentz, Town Manager  
Vacant, Police Chief  
Sherri Griffin, Town Clerk  
Danielle Guy, Interim Town Clerk  
Jordan Knight, Deputy Clerk

And the following were absent:

Tony Money, Councilman

All stood for the Pledge of Allegiance.

Timmy Perry made a motion to approve the Consent Agenda as presented. Angie Locke seconded. All voted aye.

1. Minutes for **April 2025**
2. Financial Statements and Budget Review Summary
3. Pay Approved Bills

Oath of Office for Mike Weeks, Angie Locke, and Timmy Arnold was presented by Attorney Daniel Cox. A motion to Adjourn was made by Angie Locke, Seconded by Timmy Perry all voted Aye. Time adjourned was 6:02 pm.

Agenda: DC- Elect President, a motion was made by Angie Locke to keep Mike Weeks as President, Timmy Perry seconded, all voted aye. A motion was made by Timmy Perry to keep Angie Locke as the Vice President; Timmy Arnold seconded all voted aye.

Agenda #4, Melvin Engineering, Bill Rentz spoke on behalf of Hunter Potts, Mr. Rentz stated everything is going well with the road paving and lift station 2 project. Lift station 4 is still waiting on some cosmetic stuff. Gloster Park is awaiting the pavilion that has been ordered, then we will set a date for a grand opening. Mike Weeks expressed concerns over paving project on Joesph St, and the drainage issue on McKeown Mill Rd.

Agenda # 5, Proclamation, Kay Brown read the Proclamation for the garden club (see attached), 2 new banners were donated by Buffalo Rock. A motion was made by Timmy Arnoald to accept the Proclamation, Angie Locke seconded, all voted aye.

Agenda # 6, Ordinance 2025-01 Subdivision, wasn't ready yet.

Agenda # 7, Recreation, Megan Mcintosh gave an update ball season was a success, All Stars are coming up.

**Regular Meeting**  
**May 13, 2025**  
**Page 2**

Agenda # 8, Town Manager, See attached

Agenda # 9, Town Attorney, House of representatives are trying to come to an agreement on a budget. Ethics training for Council Members on May 31, 2025

Agenda # 10, Police/Fire, Brett Preston gave update on cars having the CAD system installed. Also provided an activity report for the month.

Agenda # 11, Council comments, Timmy Perry stated Commissioner Branch purchased stops signs for Gloster Ave.

Kay Neel wanted update on Pope street paving.

Angie Locke stated Easter egg hunt was successful with Grandridge. Asked citizens if you see children misusing playground equipment try to redirect them.

Tim Arnold, Thanked the Public for voting him in.

Timmy Perry made motion to have a public meeting on the Police Department. Mike Weeks seconded all voted aye.

Agenda # 12, Public comment.

Quinton Hollis

Donna Trintz

Pug Charles

Allen Gay

Tim Arnold made a motion to adjourn at 7:09 pm.

Respectfully Submitted,

---

Jordan Knight, Deputy Clerk

**APPROVED:**

---

**MIKE WEEKS, COUNCIL PRESIDENT**

PROCLAMATION OF THE TOWN OF SNEADS IN HONOR OF  
**THE SNEADS CARLISLE ROSE GARDEN CLUB**

**Whereas,** Gardeners have a passion for nurturing the beauty and resources of our city through the planting of flowers and trees and enjoying the bounty of the earth; and

**Whereas,** the Garden Club has influenced and enhanced the beauty of our community by planting roses, along the highway and by promoting the Welcome signs on highway 90 and by obtaining Welcome signs on the North and South entrances to our fair city, and by donating the “Blue Star” Memorial Highway marker, sponsoring Veterans Day and Memorial Day remembrances, partnering with Sneads Elementary School by donating trees and flowers on Arbor Day each year; and

**Whereas,** Gardening helps preserve the balance of nature by providing essential elements to the soil and brings rich rewards for those who plant vegetables and flowers for the beauty of the home and table; and

**Whereas,** Gardening promotes a healthy lifestyle that adds beauty to our homes and preserves the tradition of independence that the nation has fostered during the times of war, is good for the body and the soul and is richly rewarding.

**Now, Therefore,** in recognition of the great work of the Garden Club, the Town Council of the Town of Sneads does hereby proclaim that the week of June 1<sup>st</sup> – 7<sup>th</sup> 2025 is “The Sneads Carlisle Rose Garden Club Week” in honor of National Garden Week and ask the community to join in celebration of gardening.

ATTESTED TO:

Danielle Guy, Interim Town Clerk

*Mike Weeks*  
, Council President





## Town of Sneads

PO Drawer 159

Sneads, Florida 32460

PH (850) 593-6636 Fax (850)593-5079

Email: [Sneadsmgr@sneadsfl.com](mailto:Sneadsmgr@sneadsfl.com)

### May 2025 Manager's Notes

1. Dodson Park is almost complete. The last few details are being completed.
2. Final layer paving and striping on roads to begin next week.
3. Pavillion for Gloster Park to be delivered in June.
4. Work on Lift Station # 2 is ongoing.... most of the pipe has been laid. Complete rehab of lift station #2 is next.
5. Cosmetic completion (fencing, sodding, etc.) of lift station # 4 will be completed next month.... pumps are currently working.
6. Architects have begun working on log cabin. An initial construction grant of \$500,000 available but had a 25% match would cost the town \$125,000. I advised Melvin Engineering we were unable to afford the match. Will continue looking for other more affordable grants.
7. Lake Seminole Park acquisition from the Corps of Engineers is still in progress along with authorization to begin cleanup. Also, working on grant for another boat ramp and additional parking at the park.
8. Boat races are set for June 21 and 22. All permits etc. are completed.
9. Negotiating with Waste Pro for franchise fees that other towns are receiving. I should know something soon. Will discuss with council before any decisions made.
10. Getting bids for shade covers over playground equipment from two businesses in Panama City.

Regular Meeting  
MAY 13, 2025

**Budget Summary**

**GENERAL FUND**

**APRIL**- Revenues are 21.89% **over** budgeted amount. (Loan process with deposited) Expenditures are 22.79% **above** budgeted amount. (Rec Park Lights Paid with Grant Funds) These totals were included in both revenues and expenditures totals.

**GAS TAX**

**APRIL** -Gas Tax County-Revenues are 41.81% **below** budgeted amount. Local Option Gas Tax is 20.49% **above** budgeted amount. Expenditures are 6.91% **below** budgeted amount.

**SOLID WASTE**

**APRIL**- Garbage revenues are in line with budgeted amount. Expenditures are 2.49% **above** the budgeted amount.

**WATER AND SEWER**

**APRIL** -ACI sewer is 13.19% **above** budgeted amount. Water sales are in line with budgeted amount. Sewer Sales are 4.01% **below** budgeted amount. Expenditures are less than 1.89% **above** budgeted amount.

TOWN OF SNEADS POLICE DEPARTMENT ACTIVITY FOR THE MONTH:

- 1.AGENCY ASSISTS (29)
- 2.BUSINESS CHECKS (505)
- 3.DOMESTIC VIOLENCE (3)
- 4.BAKER ACT (1)
- 5.TRAFFIC CRASHES (7)
- 6.THEFT/LARCENY (7)
- 7.TRAFFIC CRASH WITH INJURY/DEATH (1)
- 8.EXTRA PATROLS (70)
- 9.TRAFFIC STOPS (7)

FOR THE YEAR SO FAR, SNEADS POLICE DEPARTMENT HAS GENERATED OR HAVE BEEN DISPATCHED TO A TOTAL 1,197 CALLS.