

**SNEADS TOWN COUNCIL
REGULAR MEETING
November 9, 2021**

The Town Council of the Town of Sneads, Florida met in a regular session at the Sneads Town Hall on Tuesday, November 9, 2021 at 6:00 p.m.

President Mike Weeks called the meeting to order with the following present:

Mike Weeks, Donovan Weeks, George Alexander (VIA Zoom),
Angela Locke and Anthony Money, Council Members
Daniel Cox, Attorney
Lee Garner, Town Manager
Mike Miller, Police Chief
Sherri B. Griffin, City Clerk

And the following were absent:

Danielle Guy, Deputy Clerk

All stood for Pledge of Allegiance.

The minutes for the October 12th and 26th meetings were approved on a motion by Councilmember Weeks, seconded by Councilmember Locke, and carried on a 5-0 vote. The financial statements and budget review summary was approved on a motion by Councilmember Money, seconded by Councilmember Weeks, and carried on a 5-0 vote. A motion to pay approved bills was made by Councilmember Weeks, seconded by Councilmember Locke, and carried on a 5-0 vote. The Town Attorney informed Council President that for Councilmember Alexander to be allowed to call in via Zoom/Phone the council would need to make a motion to approve such. A motion was made by Councilmember Money, seconded by Councilmember Weeks to allow Councilmember Alexander to participate via zoom/phone due to a work hardship which prevented him from being present. Motion carried on a 4-0 vote.

The next item for discussion was a presentation by Mr. Shawn Foster and Mr. Andrew Kalel of Sunrise Consulting Group regarding possible advocacy work on behalf of the Town Council with the State Legislature in an effort to present our needs and wants to the right decision makers, and to bridge communications between the Town and state government, such as Executive Office of the Governor, State Agencies and Special Districts, especially staff members within these agencies. They expressed thanks to Town Manager Garner for a previous meeting whereby items of need for the Town were discussed, such as the need for lease extension for the sports complex, assistance with obtaining FRDAP grants for the Town, and other issues. They informed council the best thing for the sports complex would be for the Town to own the property, and they could assist the Town in that respect, along with our Legislative Delegation members. Also, if we enter an agreement with them, we will have a routine voice in the legislature. They would also assist with monitoring bills that would be both good and bad for the Town and assist the Town with development of strategies and grant applications for various funding venues. The firm has been in business over 20 years and have a good track record with many cities throughout the State of

Florida. After some discussion with councilmembers, responding to questions, it was agreed that they meet with the Town Manager to work on a plan of engagement. Mr. Foster informed council that to get things in place for this session of the legislature, that time was of the essence, with the session starting on January 11, 2022, and some of the appropriation deadlines would be very soon. He promised to work with Town Manager on a plan.

Next on the agenda was a request to approve Amendment No. 4 to the State Revolving Loan (SRF) agreement for final closeout, reflecting that the Town received a total of 474,335 for repairs at the Wastewater Irrigation system, and of this total had to pay a sum of \$104,436, with the remaining being a grant from the SRF to the Town. A motion was made by Councilmember Weeks, seconded by Councilmember Money, and carried by a 5-0 vote to approve the amendment.

Next agenda item was a request for approval of travel for Town Manager to Florida City County Management Association Winter Institute during the period of February 2-4, 2022. A motion was made by Councilmember Money, seconded by Councilmember Weeks to approve the request. Vote on the motion was 5-0 to approve.

Next was the presentation of three resolutions to amend the prior year budgets to account for storm related and CARES Act funding received by the Town. Resolution No. 21-15 was a General Fund Amendment that was read by title. A motion was made by Councilmember Weeks, seconded by Councilmember Locke, and approved by a 5-0 vote. Resolution No. 21-16 was a Water and Sewer Fund Amendment that was ready by title. A motion was made by Councilmember Locke, seconded by Councilmember Money, and approved by a 5-0 vote. Resolution No. 21-17 was a Solid Waste Budget Amendment that was read by title. A motion was made by Councilmember Weeks, seconded by Councilmember Money, and approved by a 5-0 vote.

TOWN MANAGER'S REPORT:

Town Manager Garner started his report by informing council of the invitation received from the Town of Grand Ridge Christmas Parade on December 10th, a thank you from the Sneads FFA for assistance with awards banquet, along with an updated fact sheet from OSHA regarding Temporary Standard for Covid-10 Vaccinations, which at the present time pertains only to firms with one hundred or more employees. He recognized members of the Sneads Youth Recreation Development Corporation (SYRDC) Board of Directors present and thanked them for their continued work to improve the recreational activities for our children in the community and promised them the Town's continued support. He recognized Brittany Arnold, a student from North Florida University who was attending as part of her civics class requirement and invited her back to more meetings. Town Manager also reported that the refinancing of the 2003 and 2010 utility bonds has been completed, which will result in a savings of over \$660,000 in interest

rates over a twenty-year period. Informed council that the legislature was proposing to change the required financial reporting of local officials in HB 301 and SB 510 making their way through committee hearings now. If approved, this would require a full financial disclosure form to be completed by each councilmember and Town Manager each year. He will be monitoring these bills during committee hearings. He informed council of the recent meeting he and Council President Weeks had with Senator Gainer and his staff in Tallahassee regarding our request to obtain land at the Sports Complex. He also stated the Town offices would be closing on Thursday, November 11th for Veterans Day, and November 25th and 26th for Thanksgiving Holiday.

TOWN ATTORNEY REPORT:

Town Attorney Cox informed council that bills currently being debated in legislative committees regarding the requirement that each time an ordinance would be proposed by local governments, an economic impact analysis would have to be prepared, which would be an added expense to local governments and affect our home rule authority. We will continue to monitor this bill through Florida League of Cities and hope it can be defeated.

PUBLIC COMMENT:

None

COUNCIL COMMENTS:

Councilmember Money thanked the Recreation Board members for their devotion and assistance with the children's recreation programs. He expressed his dismay at the FSHSA at not selecting Sneads as the site for the upcoming football game and asked that a letter of protest be forwarded to the FSHSA from the Town regarding the loss of economic activity.

Councilmember Locke expressed her support for entering in an agreement with Sunrise Consulting Group to assist the Town with legislative appropriations and other matters. She also reported that Sneads Assembly Church will be serving plates for Thanksgiving at three (3) locations in the Town on Monday, November 22nd, starting at 4 PM. Locations will be Town Hall, St Peters Church, and the Assembly on River Road, and all are invited to participate.

There being no further business, the meeting adjourned at 6:48 PM.

Respectfully Submitted,

APPROVED:

MIKE WEEKS, COUNCIL PRESIDENT

Sherri B. Griffin, CMC

**Regular Meeting
NOVEMBER 9, 2021**

Budget Summary

GENERAL FUND

OCTOBER-Revenues are 3.13% **below** budgeted amount.

Expenditures are 1.93% **below** budgeted amount.

Equipment expenditure in Police Department for \$8,335.00 is for Repeater replacement that was struck by lightning. This is an insurance claim that has been paid.

GAS TAX

OCTOBER- Gas Tax County is 3.47% **above** budgeted amount. Local Option Gas Tax is 1.97% **above** budgeted amount.

Expenditures are less than 1% **above** budgeted amount.

SOLID WASTE

OCTOBER-Garbage revenues are less than 1% **above** budgeted amount.

Expenditures are **below** budgeted amount.

WATER & SEWER

OCTOBER-Sewer Special is **below** budgeted amount and ACI Sewer is less than 2% **below** budgeted amount. Water Sales and Sewer Sales are **at** budgeted amount.

Expenditures are 3.47% **above** budgeted amount.

RECREATION FUND

OCTOBER- Revenues and expenditures are below budgeted amount.



November 2nd, 2021

Mr. Lee Garner
2028 3rd Avenue
Sneads, FL 32460

RE: State Government Representation

Dear Mr. Garner:

Sunrise Consulting Group (“SCG”) has reviewed the Town of Sneads’ (“Town”) current position regarding the Town’s Legion Road ball field and we believe that the Town is poised to make significant headway towards a more permanent solution; which ultimately will provide recreational stability for not just the Town of Sneads, but the citizens in the surrounding area that the park serves.

We offer the following to the Town:

Our plan’s highest priority will be to elevate the Town’s relationships with Florida’s lawmakers, regulators and executive branch agencies so that the Town’s priorities are on the agendas of key decision makers. Collaborating with the Town Council and the Town Manager, SCG will provide and execute simultaneously on a series of specifically timed priorities to move Florida State government towards surplusing the Town ballpark to the Town of Sneads. While this is a multi-year and multi-faceted goal, it is a goal that SCG believes is poised for success. While SCG will represent the Town at every step of the process from surplus to the Town’s acquisition, SCG also will seek that the executive branch *extends* the Town’s current lease on the ball park. Providing shorter term stability to the Town, *and* placing the Town in a position that in-part satisfies the requirements various recreational grants that the Town is seeking. SCG is eager to work with the Town of Sneads, therefore, we additionally propose assisting the town seek a recreational appropriation request for the 2022 legislative session. An appropriation can only serve to further bolster the Town’s priority of post Hurricane Michael restoration.

At SCG we are steadfast in giving each client the time and attention they deserve to meet their goals. Whether we are in Tallahassee or with you in legislators’ offices, we are unwavering in our pursuit to educate, inform and drive the conversation with lawmakers, and specifically for the Town’s project...state agencies, so that they understand the Town’s very unique issue surrounding the park. With our combined experience, and deep relationships in Tallahassee the Town will have a dedicated team at their disposal.

In order to advance the Town’s project, we will serve as a trusted partner to navigate the corridors of power in state government, and lean on SCG’s key relationships to put the Town in the best position to achieve its goals. It is with great enthusiasm that we submit this proposal. We look forward to partnering with you, Mr. Garner, and serving the citizens of the Town of Sneads.

Andrew Kalel

Andrew Kalel
Sunrise Consulting Group
113 East College Ave, Tallahassee, FL 32301



Outcome

1

The Town of Sneads ultimately seeks to provide longevity and stability for its citizens in their continued use of the land that is now the Adam Tucker Wilson recreational ball field. While simultaneously seeking funding for much needed improvements to the field and its facilities that are not only faced with both the end of useful life for many of the fixtures and improvements to the park, but still has not recovered from the damage that was sustained from Hurricane Michael.

Additional Background

The Town is *essentially* subleasing this land from the Department of Corrections that is ultimately owned by the state Board of Trustees/Governor and Cabinet. The Town has sought funding for improvements to the park through the Department of Environmental Protection's Florida Recreation Development Assistance Program ("FRDAP") but has not been able to successfully *apply* for FRAP as the Town of Sneads' park cannot comply with at least two of the requirement's promulgated for the FRDAP grant.

Rule 62D-5.056(2)(b), F.A.C states that in order for a site to be *eligible* for FRDAP assistance a site shall "be dedicated as an outdoor recreation area for the use and benefit of the general public for a minimum period of twenty-five (25) years" as defined in Rule 62D-5.059, F.A.C.

Rule 62D-5.074(2) also provides that projects shall, essentially, have a 25-year life expectancy. Specifically, it says that the facilities "shall be kept in reasonable repair for a minimum of 25 years from the date set forth on the project completion". The Town of Sneads cannot comply with this when there are only approximately 23 years left on the Town's lease with the state.

Scope of Work to be Provided by SCG

Upon a November 15th, 2021 commencement SCG's services we will lay the groundwork for 3 short term projects:

1. SCG will rely on specific relationships with key decision makers in the state criminal justice realm who can not only request the Department of Corrections to favorably consider a 25 year lease extension, *with an option to purchase*, but can also ensure that the lease extension *is* on the agenda of executive leadership. Extending the lease between the state and the Town of Sneads will *at a minimum* put the Town of Sneads in a better position to receive FRDAP funds.
2. At the same time and through the same channels SCG will be able to engage the Department of Corrections and seek that the Department to place the land, used by the Sneads since 1994, adjacent to the Apalachee Correctional Institution on the Department's surplus inventory list. This will serve as the *first* step of an ultimate goal of the Town of Sneads having total *ownership* of the land that is now the Adam Tucker park.
 - a. Once SCG can get the state to a place where they are willing to *sell* the land, SCG can assist the Town of Sneads with a funding request to purchase the land. This may involve the Town matching a portion of the total purchase price with local funds. However, the state doesn't *normally* give land to local governments, but they can choose to assist a



local government by providing funds for that local government to use in the purchase.

Proposal Specifics

3. In the spirit of moving the ball field and the Town of Sneads in a positive direction, SCG will seek a legislative appropriation for a new pavilion structure at the ball field during the 2022 Legislative Session. This will allow the Town to receive funding specifically for the pavilion structure, freeing up any future recreational grant awards for other purposes.

Longer term projects will without question include the successful sale of the land to the Town of Sneads, but SCG's will also provide consulting services on the following longer-term projects:

Once the lease for the ball field is extended and the Town of Sneads meets several critical requirements set forth in DEP rule, then, SCG proposes that the town: 1) apply for FRDAP during the next application period, and 2) at the same time as the application seek a rule waiver from DEP for the perpetual use designation requirement. SCG will work with the executive branch to demonstrate the value of *granting* the rule waiver for the Town of Sneads unique issue.

Successfully extending the lease between the Town and the state *and* the successful awarding of a DEP rule waiver will be the *quickest* way for the Town to receive significant recreational development dollars from the state.

It is important to note the FRDAP grants are subject to legislative approval, requiring legislative action to fully authorized DEP's proposed FRDAP awardees.

Cost Proposal

Sunrise Consulting Group strives to remain competitive in our representation of small fiscally constrained local governments. Our pricing is inclusive of our dynamic costs. *All* of SCG's local government clients are on annual contracts with us. Additionally to perform the entire proposed scope of work for ball field related projects will require at least 12 months of work.

Cost: \$2,500 / month

SCG will consider flexible payment options for the Town of Sneads. If easier, consulting fees can be paid in advance recognizing larger nonrecurring expenditures *might* be a better option than recurring monthly payments.



PROJECT START
2015

REFERENCE INFORMATION
Ron Snowberger, *City Manager*
201 Howell Ave.
Brooksville, FL 34601
P. 352.540.3810
E. r.snowberger
@cityofbrooksville.us

CITY POPULATION
8,298

City of Brooksville

The City of Brooksville had previously not engaged state lobbyist services. For the previous 21 years the City of Brooksville had not been successful in navigating and receiving an appropriation from the state through the legislative process. Since the start of SCG's contract with the City, they have received several appropriations with the help of our representation.

SCG has taken the lead on state appropriated funding for the City's projects, matters of legislative policy, and we have helped the City engage the regulatory bodies of Florida. The City had used SCG's deep roots with Senate Chairwoman Debbie Mayfield and former House Natural Resources Chairwoman Rep. Raschig to secure \$150,000 for Brooksville in a previous session. Working directly with Senator Wilton Simpson and Rep. Blaise Ingoglia for sponsorship of the project, we secured funds for a water reuse project that has expanded the city's capacity to provide reuse water to the outer limits of the city.

On the policy front, SCG worked tirelessly with the Florida League of Cities and the Florida Association of Counties, on behalf of the City of Brooksville to advocate that funds be disbursed equitably to counties and cities below certain population thresholds. SCG actively participated in the drafting of a letter that was sent to the Governor on behalf of smaller counties and cities for the remaining \$1.25 billion COVID-19 funding to be released. Originally, funds allocated through the CARES Act made cities/counties under populations of 500,000 ineligible for reimbursement funds.

City of Inverness



PROJECT START
2019

REFERENCE INFORMATION

Eric Williams, *City Manager*
212 W. Main St.
Inverness, FL 34450
P. 352.726.2611
E. ewilliams@inverness-fl.gov

CITY POPULATION
7,390

When the City of Inverness became a SCG a client, Inverness had never had a state lobbyist before. SCG was excited for the opportunity to represent this growing city.

During SCG's first session with Inverness we worked on three separate appropriations projects for the City. A parks project, a water project and a road widening project. SCG secured the needed sponsors and worked to the City's projects heard in committee. Nearing the end of session, SCG secured a parks project in the state budget in the amount of \$200,000.

We are currently working with the Mayor, City Council and the City Manager to identify needs for the 2022 Session. As SCG goes through this process with Inverness, we are helping them improve their relationships and lines of communication with their local delegation, Rep. Ralph Massullo and Sen. Wilton Simpson. We do this in not only to open and create a more robust dialogue between the city and its representation, but also to gain input and buy-in from their delegation on what is important to them as a way to pair the member's priorities with the city's goals.



Leadership References

Please see the below list of Sunrise Consulting Group's chosen references. Please reach out to the current Speaker of the House, or President of the Senate. Ask them about our tenacious representation of our local government clients, as we are close to these leaders and future leaders.



STATE REPRESENTATIVE DISTRICT 65
Chris Sprowls, Speaker
P. 727.793.2810
E. chris.sprowls@myfloridahouse.gov



STATE SENATOR DISTRICT 11
Wilton Simpson, Senate President
P. 352.688.5077
E. simpson.wilton.web@flsenate.gov



STATE REPRESENTATIVE DISTRICT 116
Danny Perez, Chair Judiciary Committee
P. 305.442.6800
E. Daniel.Perez@myfloridahouse.gov



STATE SENATOR DISTRICT 26
Ben Albritton, Chairman, Appropriations Subcommittee on Agriculture, Environment, and General Government
P. 863.534.0073
E. albritton.ben.web@flsenate.gov

**STATE REVOLVING FUND
AMENDMENT 4 TO LOAN AGREEMENT WW320520
TOWN OF SNEADS**

This amendment is executed by the STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (Department) and the TOWN OF SNEADS, FLORIDA, (Local Government) existing as a local government agency under the laws of the State of Florida. Collectively, the Department and the Local Government shall be referred to as "Parties" or individually as a "Party".

The Department and the Local Government entered into a State Revolving Fund Loan Agreement, Number WW320520, as amended, authorizing a Loan amount of \$792,835, excluding Capitalized Interest, and including Principal Forgiveness in the amount of \$634,268; and

The Local Government paid off the amount owed on September 15, 2021; and

Certain provisions of the Agreement need to be revised.

The Parties hereto agree as follows:

1. The Loan amount is hereby reduced by \$318,500 of which the Principal Forgiveness portion is \$254,800 and the Loan amount is \$63,700. The revised total amount awarded is \$474,335. Of that, the Principal Forgiveness is \$379,468.
2. The Loan Service Fee is hereby reduced by \$6,370, and the adjusted total service fee for this loan is \$9,487. The fee represents two percent of the Loan amount excluding Capitalized Interest; that is, two percent of \$474,335.
3. The total amount repaid by the Local Government was \$104,436.03, which consisted of \$94,867.00 disbursed to the Local Government, \$82.03 of Capitalized Interest and Interest charges and \$9,487.00 of service fee charges.
4. Subsection 2.03(1) is hereby deleted and replaced as follows.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

(1) The financial assistance authorized pursuant to this Loan Agreement consists of the following:

State Resources Awarded to the Local Government Pursuant to this Agreement Consist of the Following Resources Subject to Section 215.97, F.S.:					
State Program Number	Funding Source	CSFA Number	CSFA Title or Fund Source Description	Funding Amount	State Appropriation Category
Original Agreement	Wastewater Treatment and Stormwater Management TF	37.077	Wastewater Treatment Facility Construction	\$474,335	140131

5. Project Costs are revised as follows:

The Local Government and the Department acknowledge that changes in Project costs may occur as a result of an audit. Unless this Agreement is amended subsequent to an audit, the following Project disbursements shall be final.

<u>CATEGORY</u>	<u>PROJECT COSTS (\$)</u>
Construction and Demolition	461,835.00
Technical Services During Construction	12,500.00
SUBTOTAL (Total Disbursed)	474,335.00
Less Principal Forgiveness	(379,468.00)
Capitalized Interest	48.14
TOTAL (Loan Principal Amount)	94,915.14

6. The Loan is paid in full.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

This Amendment 4 to Loan Agreement WW320520 may be executed in two or more counterparts, any of which shall be regarded as an original and all of which constitute but one and the same instrument.

IN WITNESS WHEREOF, the Department has caused this amendment to the Loan Agreement to be executed on its behalf by the Secretary or Designee and the Local Government has caused this amendment to be executed on its behalf by its Authorized Representative and by its affixed seal. The effective date of this amendment shall be as set forth below by the Department.

for
TOWN OF SNEADS

Mayor

Attest:

Approved as to form and legal sufficiency:

Town Clerk
SEAL

Town Attorney

for
STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Secretary or Designee

Date

About

Membership

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PMM

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FCCMA 2022 Winter Institute

Hilton Cocoa Beach Oceanfront, 1550 N. Atlantic Avenue

February 3-4, 2022

The Other F Word: Lessons Learned from Failure

[Click here](#) to register

Registration Information

The FCCMA Winter Institute is an intense, interactive workshop for Florida's city and county managers and assistants. The cost for the training is \$300 per person. Space is limited. Registration is not final until payment is received. Cancellations received prior to January 28 will receive a refund; however, a \$25 administrative fee will be charged. No refunds will be given after the deadline, but other FCCMA members may be substituted to fill the slot.

Hotel Information

The host hotel is the Hilton Cocoa Beach Oceanfront, 1550 N. Atlantic Avenue, Cocoa Beach (321.799.0003). FCCMA has a room block reserved. The discounted rate of \$171, plus 50% off self-parking, is available until January 11, 2022 or until the room block is filled.



RESOLUTION #21-15

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SNEADS, FLORIDA; AMENDING RESOLUTION #20-10 ADOPTED BY THE TOWN COUNCIL ON SEPTEMBER 30, 2020 ADOPTING A BUDGET FOR THE FISCAL YEAR 2020-2021 FOR THE TOWN OF SNEADS BY INCREASING THE AMOUNT BUDGETED TO THE GENERAL FUND IN THE AMOUNT OF \$237,500.00, SUCH INCREASE SHALL BE FUNDED BY CARES ACT FUNDING RECEIVED 2020-2021 FISCAL YEAR. PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Sneads has heretofore, September 30, 2020 adopted Resolution #20-10 adopting a budget for the Town of Sneads, including the General Fund Operating Account for the fiscal year beginning October 1, 2020 and appropriating the same funds to various uses and purposes: and

WHEREAS, the Town Council has found and determined that is it necessary and in the best interest of the Town to amend such prior Resolution so as to increase the authorized expenditures for all departments.

WHEREAS, the Town Council has further found that such increases in expenditures can properly and adequately be funded from Cares Act Funds received 2020-2021 Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SNEADS, FLORIDA as follows:

SECTION 1. The provisions of Resolution #20-10 heretofore enacted by the Town Council on September 30, 2020, be amended so as to provide as follows:

- A. The budgeted expenditures for the Police Department, Fire Department and Street Department in the General Fund be increased by \$237,500.00.

SECTION 2. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED by the Town Council of the Town of Sneads, Florida, this ____ day of November, 2021.

APPROVED:

ATTEST:

MIKE WEEKS,
President, Town Council

SHERRI GRIFFIN
Town Clerk

RESOLUTION #21-16

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SNEADS, FLORIDA; AMENDING RESOLUTION #20-10 ADOPTED BY THE TOWN COUNCIL ON SEPTEMBER 30, 2020 ADOPTING A BUDGET FOR THE FISCAL YEAR 2020-2021 FOR THE TOWN OF SNEADS BY INCREASING THE AMOUNT BUDGETED TO THE WATER AND SEWER FUND IN THE AMOUNT OF \$550,000.00, SUCH INCREASE SHALL BE FUNDED BY FEDERAL EMERGENCY MANAGEMENT AGENCY FUNDS (FEMA) RECEIVED THIS FISCAL YEAR. PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Sneads has heretofore, September 30, 2020 adopted Resolution #20-10 adopting a budget for the Town of Sneads, including the Water and Sewer Fund for the fiscal year beginning October 1, 2020 and appropriating the same funds to various uses and purposes: and

WHEREAS, the Town Council has found and determined that is it necessary and in the best interest of the Town to amend such prior Resolution so as to increase the authorized expenditures for professional services and hurricane repairs in the Water and Sewer Fund.

WHEREAS, the Town Council has further found that such increases in expenditures can properly and adequately be funded from Federal Emergency Management Agency (FEMA) funds received this fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SNEADS, FLORIDA as follows:

SECTION 1. The provisions of Resolution #20-10 heretofore enacted by the Town Council on September 30, 2020, be amended so as to provide as follows:

- A. The budgeted expenditures for professional services and hurricane repairs in the Water and Sewer Fund be increased by \$550,000.00.

SECTION 2. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED by the Town Council of the Town of Sneads, Florida, this ____ day of November, 2021.

APPROVED:

ATTEST:

MIKE WEEKS,
President, Town Council

SHERRI GRIFFIN
Town Clerk

RESOLUTION #21-17

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SNEADS, FLORIDA; AMENDING RESOLUTION #20-10 ADOPTED BY THE TOWN COUNCIL ON SEPTEMBER 30, 2020 ADOPTING A BUDGET FOR THE FISCAL YEAR 2020-2021 FOR THE TOWN OF SNEADS BY INCREASING THE AMOUNT BUDGETED TO THE SOLID WASTE FUND IN THE AMOUNT OF \$17,000.00, SUCH INCREASE SHALL BE FUNDED EXCESS FUNDS IN THE SOLID WASTE FUND. PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Sneads has heretofore, September 30, 2020 adopted Resolution #20-10 adopting a budget for the Town of Sneads, including the Solid Waste Fund for the fiscal year beginning October 1, 2020 and appropriating the same funds to various uses and purposes: and

WHEREAS, the Town Council has found and determined that is it necessary and in the best interest of the Town to amend such prior Resolution so as to increase the authorized expenditures for other contract services in the Solid Waste Fund.

WHEREAS, the Town Council has further found that such increases in expenditures can properly and adequately be funded from excess funds in the Solid Waste Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SNEADS, FLORIDA as follows:

SECTION 1. The provisions of Resolution #20-10 heretofore enacted by the Town Council on September 30, 2020, be amended so as to provide as follows:

A. The budgeted expenditures for other contract services in the Solid Waste Fund be increased by \$17,000.00.

SECTION 2. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED by the Town Council of the Town of Sneads, Florida, this ____ day of November, 2021.

APPROVED:

ATTEST:

MIKE WEEKS,
President, Town Council

SHERRI GRIFFIN
Town Clerk



Town of Sneads

PO Drawer 159

Sneads, Florida 32460

PH (850) 593-6636 Fax (850)593-5079

Email: Sneadsmgr@sneadsfl.com

November 5, 2021

MEMO TO: Council President and Councilmembers

SUBJECT: Town Manager's Report – November 2021

1. IAW with my employment contract, I would like to get permission to attend the FCCMA Winter Institute during the period of February 2-4, 2022. Registration is now available, and I need to make hotel reservations to insure a place at the event facility.
2. We need to approve Amendment No. 4 to the State Revolving Loan Fund as a final closeout. We received \$474,335 for work at the WWTP after the hurricane and the Town had to pay \$104,436.03, with the rest being a grant to the town. This will close out the SRF Loans with the state and allow us to transfer a balance of \$21,000 back to the water sewer fund from the sinking funds that were set up when this loan was acquired after the hurricane.
3. I continue to get accolades for what the SYRDC is doing for our children, and I want to thank all the team for all the arduous work they are providing in our ongoing recreational efforts. With soccer about complete, they are working on a basketball program for the winter and have started discussions regarding baseball and softball next spring. Please convey your thanks to all of them.
4. We have three (3) budget amendment resolutions for approval for the past year to more properly account for FEMA funding and copies are attached.
5. I want to thank you for approval of the bond refinancing that was effective November 1st, which will save the town over \$600,000 in interest payments over the next 20 years.
6. I have not issued any RFPs for American Rescue Recovery Act as I am collaborating with the Florida League of Cities to ensure that we have included in our proposals all the legal language required in the RFPs, since this is a new federal grant program to cities and towns.
7. I am attaching proposed copies of HB 301 and SB 510 regarding Full Financial and Public Disclosure of financial interests for certain local government officials. This change pertains to each of the council and me here in Sneads, as Town Clerk nor Police Chief do not have authority to spend more than Category Two which is over \$35,000 as established by the State of Florida, although our limits are much less in our purchasing policy. If these bills pass, they will become effective July 1, 2022, and the full disclosure forms will become mandatory. I will continue to watch these as the session unfolds.

8. I know it has been a desire of council to obtain the land at the sports complex from the State of Florida and Council President Weeks and I visited with Senator Gainer regarding this matter a few weeks back. In the meantime, I have met representatives of Sunrise Consulting Group who have prepared a proposal to the Town regarding State Government Representation to assist with this matter. The representatives will be here for council meeting on Tuesday, November 9, 2021, to make a short presentation to you. I am attaching a copy of their current proposal for your review prior to council meeting.

9. We will be closed next Thursday, November 11th in celebration of Veteran's Day, and November 25th and 26th for Thanksgiving holiday. Hope all of you enjoy both days.



ELMON LEE GARNER
TOWN MANAGER

CC: Town Clerk, Deputy Clerk, Town Attorney