

**SNEADS TOWN COUNCIL
REGULAR MEETING
FEBRUARY 14, 2023**

The Town Council of the Town of Sneads, Florida, met in a regular session at the Sneads Town Hall on Tuesday, February 14, 2023, at 6:00 p.m.

Mike Weeks called the meeting to order with the following present:

Mike Weeks, Tony Money, George Alexander,
Angela Locke and Donovan Weeks, Council Members
Daniel Cox, Attorney
Lee Garner, Town Manager
Mike Miller, Police Chief
Sherri Griffin, City Clerk
Danielle Guy, Deputy Clerk

And the following were absent:
None

All stood for the Pledge of Allegiance.

Tony Money made a motion to approve the Consent Agenda as presented. Donovan Weeks seconded. All voted aye.

1. Minutes for January 2023
2. Financial Statements and Budget Review Summary
3. Pay Approved Bills

Agenda #5, Presentation of Awards. Chief Mike Miller presented a medal and proclamation to Sgt Brett Preston for Valor as a result of injuries received during a shooting incident on July 23, 2022. (See attached) Officer Maverick Haddock, received a medal for reflecting great courage and bravery, along with a Letter of Appreciation, for action taken during a shooting incident that occurred on October 13, 2022. (See attached) All members of the Police Department were present for the presentations and the entire department was recognized for outstanding service to our citizens.

Agenda #4, SCOP Application approval. Travis Howell, Alday-Howell Engineering presented a proposal to the Council for Florida Department of Transportation Small Communities Operation Program (MSCOP) grant funding which preliminary figures reflect will cost approximately \$380,000. (See attached) This is to repave Pope St (east) from River Rd to Cemetery Ave. After discussion George Alexander made a motion to approve the application for SCOP grant. Angie Locke seconded. All voted aye.

Agenda # 6, Changes to Towns Personnel Policy. Mr. Garner presented changes to be made to the Towns Personnel Policy. The first was a few minor word changes to the current Sick Leave Donation policy, and the second was putting a requirement in the policy that if an employee wanted to resign from the Town voluntarily in good standing, they must now give a fourteen (14) day notice to their supervisor, in order to be eligible for payment of a specified amount of their vacation and sick leave balance. (See attached) Tony Money made a motion to approve the changes as present to the Towns Personnel Policy. George Alexander seconded. All voted aye.

Agenda #7, **Ordinance # 2023-01**, entitled;

AN ORDINANCE OF THE TOWN OF SNEADS AMENDING CHAPTER 18 OF THE CODE OF ORDINANCES RELATED TO FIRE PROTECTION, DELATING PROVISIONS THAT ARE DUPLICATIVE OF STATE LAW, PROVIDING FOR THE APPOINTMENT OF FIRE CHIEF, PROVIDING FOR FISCAL MANAGEMENT AND BUDGETING, PROVIDING AN EFFECTIVE DATE.

was read and presented by Attorney Cox for first reading. Donovan Weeks made a motion to approve Ordinance #2023-01 as presented pending publication. George Alexander seconded. All voted aye.

Agenda # 8, Sneads Recreation Board came before the Council with an update. They stated they have the largest number of participants ever for the upcoming baseball and softball season, which will start in March. They need a few more coaches to ensure that all teams are prepared to start play. They still need lights at the ballfield and are working on obtaining additional uniforms and sponsors for the teams. Anyone desiring to assist with the recreation programs are encouraged to contact a member of the Recreation Committee. They also announced a clean-up day at the park on February 25th at 9 AM and asked as many as possible to come out and assist with getting the fields ready for play, and also that April 1, 2023, will be ball day at the park.

Agenda #9, Town Manager Report as follows: (See attached)

- He stated he would be in Tallahassee on February 15th to advocate on behalf of the Town with members of Florida League of Cities regarding many things, and especially for lights for our ball field.
- He presented a proposal from Utility Service Group regarding water tank maintenance agreement for council to look over.
- He stated he had received a request from Dustin Pittman to sub-lease a section of the land south of the WWTP to be used for the purpose of cutting the grass and keeping the area clean. He will discuss this with the Town Attorney to see what steps are needed and get back with them.
- He mentioned that he had got some feedback from citizens about leasing the building in the Industrial Park to the Church. Attorney Cox stated that we had not received our proposed lease with Chipola Family Ministries, Inc for the facility and would follow up on this matter.

Agenda #10, Attorney Cox, nothing further.

Agenda #11, Council Members. Donovan Weeks requested a copy of the original lease the Town has with the State regarding the Industrial Park. Mike Weeks asked if we could borrow money to replace the lights at the sports complex and Town Attorney informed him that if we did, we would have to find a way to repay the loan, and if this happened, FEMA would not reimburse the Town.

Regular Meeting
February 14, 2023
Page 3

Agenda #14, Public Comments:
Meagan McIntosh

Donovan Weeks made a motion to adjourn at 7:05 pm.

Respectfully Submitted,



Danielle Guy, Deputy Clerk

APPROVED:

MIKE WEEKS, COUNCIL PRESIDENT

**Regular Meeting
FEBRUARY 14, 2023**

Budget Summary

GENERAL FUND

JANUARY- Revenues are 5.32% **below** budgeted amount. Expenditures are 8.18% **above** budgeted amount.

GAS TAX

JANUARY- Gas Tax County is 7.08% **above** budgeted amount. Local Option Gas Tax is 7.18% **above** budgeted amount. Expenditures are less than 1% **below** budgeted amount.

SOLID WASTE

JANUARY – Garbage revenues are 1.78% **above** budgeted amount. Expenditures are 8.12% **below** budgeted amount.

WATER AND SEWER

JANUARY-ACI Sewer is 4.32% **below** budgeted amount. Water Sales and Sewer Sales are in line with budgeted amount. Expenditures are 4.18% **above** budgeted amount.

RECREATION FUND

January- Revenues are 10.28% **above** budgeted amount. Expenditures are 12.62% **below** budgeted amount.

PROCLAMATION

A PROCLAMATION FROM THE TOWN COUNCIL OF THE TOWN OF SNEADS, FLORIDA HONORING SERGEANT BRETT PRESTON FOR VALOR

WHEREAS, ON July 23, 2022, Sergeant Brett Preston, Sneads Police Department responded to a call as back-up for a Jackson County Sheriff's Deputy near the town limits of Sneads, Florida, and

WHEREAS, during the course of the call, Sergeant Preston and Deputy Howell were ambushed in a senseless act of violence, as the suspect fired multiple rounds at both officers for unknown reasons, and

WHEREAS, Sergeant Preston was struck several times by gunfire from the suspect, causing severe wounds to him on numerous parts of his body, but due to the tireless efforts of Sergeant Preston and despite his wounds, he continued to stay in the fight to ensure no others were injured or wounded by the suspect, and

WHEREAS, Sergeant Preston being severely injured, displayed to all his allegiance, dedication, and resolve in protecting the citizens he serves as well as the officers he serves along- side, by placing his personal safety before others.

NOW THEREFORE IT IS PROCLAIMED THAT THE TOWN OF SNEADS, FLORIDA HEREBY RECOGNIZES SERGEANT BRETT PRESTON FOR OUTSTANDING BRAVERY AND RELECTION OF EXTREME VALOR DURING HIS TOUR OF DUTY ON JULY 23, 2022 AND FURTHER PROCLAIMS THAT THE WEEK OF FEBRUARY 19 IN THE YEAR OF OUR LORD 2023 BE SET ASIDE AS 'SERGEANT BRETT PRESTON WEEK' IN THE TOWN OF SNEADS, FLORIDA AND ALL CITIZENS ARE HEREBY REQUESTED TO PAY HOMAGE TO OUR HOMETOWN HERO FOR HIS BRAVERY AND VALOR IN THE LINE OF DUTY.

SO PROCLAIMED THIS THE 14TH DAY OF FEBRUARY, 2023 BY COUNCIL PRESIDENT, MIKE WEEKS, TOWN OF SNEADS, FLORIDA TOWN COUNCIL AND THE REMAINING COUNCIL MEMBERS, FELLOW EMPLOYEES AND FRIENDS OF SERGEANT BRETT PRESTON.

ATTEST:

SHERRI GRIFFIN, TOWN CLERK

MIKE WEEKS, COUNCIL PRESIDENT



Town of Sneads

PO Drawer 159

Sneads, Florida 32460

PH (850) 593-6636 Fax (850)593-5079

Email: Sneadsmgr@sneadsfl.com

February 14, 2023

SUBJECT: Letter of Appreciation for Performance of Duty

TO: Patrolman Maverick Haddock
Sneads Police Department
2033 Third Avenue
Sneads, Florida 32460

Dear Officer Haddock:

On behalf of the entire town council and citizens of the Town of Sneads, Florida, I hereby congratulate you for reflecting great courage and bravery on October 13, 2022, when responding to a "BE ON THE LOOKOUT" notification from the dispatcher. You were informed an armed subject was threatening a family member, with shots fired, who had fled the residence and to be on the lookout for a vehicle fitting the description of the vehicle the suspect was thought to be operating. Near the intersection of Hwy 90 and River Road, you observed such a vehicle, when the operator apparently observing you on patrol, departed the scene in a very reckless manner, for which you gave chase. The suspect returned to his residence just north of the town limits. Upon entering the yard of the residence, the suspect opened fire on you without provocation in a senseless act of violence. You returned fire and the suspect was wounded but was able to make it into the house, and as back-up assistance arrived, entrance was made into the residence and the suspect was taken into custody.

This act of courage, bravery and disregard for personal safety, displayed great value during the course of events to protect the citizens you are sworn to protect.

Again, on behalf of the town council and our citizens, thanks for a job well done and we wish you well in the future.

Sincerely,

MIKE WEEKS
COUNCIL PRESIDENT



CIVIL ENGINEERING,
ROADWAY ENGINEERING,
SITE AND SUBDIVISION DESIGN,
ENVIRONMENTAL PERMITTING, LAND USE PLANNING
3017 HIGHWAY 71 NORTH • MARIANNA • FLORIDA • (850) 526-2040

**ENGINEER'S OPINION OF PROBABLE COST
POPE STREET IMPROVEMENTS**

PAY ITEM NO.	DESCRIPTION	UNIT	EST.QTY	UNIT PRICE	PRICE
Sequence 1					
0101-1	MOBILIZATION	LS	1	10%	\$ 23,036.75
0102-1	MAINTENANCE OF TRAFFIC	LS	1	10%	\$ 20,942.50
0104-10-3	SEDIMENT BARRIER	LF	250	\$ 4.00	\$ 1,000.00
0110-1-1	CLEARING AND GRUBBING	LS	1	\$ 10,000.00	\$ 10,000.00
0110-7-1	MAILBOXES, F&I, SINGLE	EA	3	\$ 175.00	\$ 525.00
0120-1	REGULAR EXCAVATION	CY	500	\$ 10.00	\$ 5,000.00
0120-6	EMBANKMENT	CY	250	\$ 15.00	\$ 3,750.00
0120-4	SUBSOIL EXCAVATION	CY	50	\$ 75.00	\$ 3,750.00
0285-706	OPTIONAL BASE, LBR 100 (2" limerock)	CY	300	\$ 45.00	\$ 13,500.00
0286-1	TURNOUT RESURFACING	SY	600	\$ 30.00	\$ 18,000.00
0334-1-52	SUPERPAVE ASPHALTIC CONCRETE, TRAFFIC B, PG76-22 (1.5" FOR ROADWAY)	TN	429	\$ 150.00	\$ 64,350.00
0337-7-80	ASPHALTIC CONCRETE FRICTION COURSE, PG76-22 (1" FOR ROADWAY)	TN	286	\$ 150.00	\$ 42,900.00
0430-175-118	PIPE CULVERT ROUND 18" (CD&SD)	LF	100	\$ 75.00	\$ 7,500.00
0430-982-125	MES ROUND 18" (CD&SD)	EA	4	\$ 3,600.00	\$ 14,400.00
0524-1-2	CONCRETE DITCH PAVING, 4"	SY	50	\$ 225.00	\$ 11,250.00
0570-1-1	PERFORMANCE TURF	SY	3,000	\$ 2.00	\$ 6,000.00
0570-1-2	PERFORMANCE TURF (SOD)	SY	1,500	\$ 5.00	\$ 7,500.00
0700-1-11	SINGLE POST SIGN	EA	4	\$ 350.00	\$ 1,400.00
0705-10-2	OBJECT MARKERS	EA	2	\$ 75.00	\$ 150.00
0706-3	RPMS	EA	175	\$ 3.50	\$ 612.50
0710-90	PAINTED PAVEMENT MARKINGS FINAL SURFACE	LS	1	\$ 2,500.00	\$ 2,500.00
0711-11-111	THERMO STANDARD WHITE SOLID 6"	NM	0.98	\$ 5,000.00	\$ 4,900.00
0711-11-125	THERMO STANDARD WHITE SOLID 24"	LF	105	\$ 11.00	\$ 1,155.00
0711-11-160	THERMO STANDARD WHITE MESSAGE OR SYMBOL	EA	7	\$ 150.00	\$ 1,050.00
0711-11-121	THERMO STANDARD YELLOW SOLID 6"	NM	0.98	\$ 5,000.00	\$ 4,900.00
Sequence 2					
0425-5-1	MANHOLE, UTILITY ADJUST	EA	4	\$ 2,600.00	\$ 10,400.00
ACCUMULATED TOTAL					\$ 280,471.75
0999-25	CONTINGENCY AMOUNT	LS	1	10%	\$ 28,047.18
CONSTRUCTION TOTAL					\$ 308,518.93
				SURVEYING	\$ 3,500.00
				GEOTECHNICAL	\$ 3,500.00
				ENGINEERING DESIGN (10%)	\$ 30,851.89
				CONSTRUCTION ENGINEERING INSPECTION (10%)	\$ 30,851.89
				PROFESSIONAL SERVICES TOTAL	\$ 68,703.79
GRAND TOTAL					\$ 377,222.71

TOWN OF SNEADS
CHANGE TO PERSONNEL POLICY MANUAL
ACKNOWLEDGEMENT FORM*

I ACKNOWLEDGE RECEIPT OF CHANGES TO THE TOWN OF SNEADS PERSONNEL POLICY AND PROCEDURES MANUAL DATED FEBRUARY 14, 2023 REGARDING DONATION/RECEIPT OF SICK LEAVE AND NOTICE OF TERMINATION NOTICE IN ORDER TO RESIGN IN GOOD STANDING.

Employee's Name	Employee's Signature	Date
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Witness Name	Witness Signature	Date
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*This form is to be placed in the employee's personnel file

**APPROVED CHANGE TO THIS SECTION ON PAGE 19 OF PERSONNEL POLICY AND
PROCEDURES EFFECTIVE FEBRUARY 14, 2023**

TERMINATION OF EMPLOYMENT

Employees wishing to terminate their employment with the Town of Sneads **shall** give notice of at least two weeks (10 working days) in advance of their intended termination date in order to resign in good standing. Failure to comply with notice may result in forfeiture of any pay and allowances the employee may be entitled to under the provisions of this policy. Such notice shall be given in writing to your supervisor or department head.

All employment relationships are on an at-will basis. The Town wishes to enjoy long term relationships with employees, however, the Town reserves the right to terminate the employment at any time.

Please discuss any job-related problems or complaints with your supervisor, who will endeavor to be objective in hearing your concerns. Your supervisor should consider the problem and if necessary, discuss it with someone in the next level of supervision to resolve the matter satisfactorily.

TOWN OF SNEADS

SICK LEAVE TRANSFER POLICY

Effective with the approval of this policy as changed, it will be the policy of the Town of Sneads that an employee may voluntarily donate his/her personal sick leave credits to a Full Time Employee of the Town. A fulltime employee works at least forty (40) hours per week. This policy does not affect non-fulltime or part time employees.

SICK LEAVE TRANSFER POLICY

- A. It is the policy of the Town of Sneads that an employee may voluntarily donate his/her personal sick leave credits to a fulltime employee, subject to the provisions of this policy.
- B. Participation in the sick leave transfer plan shall, always be voluntary on the part of the employee.
- C. An employee may utilize the sick leave transfer policy to donate sick leave credits to another city employee as defined in A above.
- D. The Town Manager shall be responsible for the administration of this policy.

STANDARDS

A. Donating Employee

- (1) An employee may participate in the plan by voluntarily donating sick leave credits, provided that a minimum of 80 hours of sick leave credits remain in such employee's account following processing of the sick leave credit donation.
- (2) The minimum donation amount for each transaction shall be eight (8) hours.
- (3) An employee who donates sick leave credits cannot cancel the donation once the Town completes the transfer.

- B. **Receiving Employee:** For an employee to be eligible to receive and use sick leave credits donated under this policy, the employee must meet all the following conditions:

(1) Must have been employed by the Town for at least twelve (12) months prior to the transaction.

- (2) Must have used all accrued sick and annual leave, and all types of earned compensatory leave.
- (3) Must have suffered a documented illness, accident, or injury, and requires, as certified by the treating physician, absence from the workplace for a minimum of ten (10) consecutive workdays. Donated sick leave credits shall be used for absences associated with such documented conditions after the employee has missed ten (10) consecutive whole or partial workdays, or the first day the employee has exhausted all leave credits, **whichever is later, or meets the criteria outlined in (5) below.** Donated leave may be used consecutively, intermittently, or in increments of four (4) hours.
- (4) Must not be eligible for disability leave under Worker's compensation provisions.
- (5) Must not use more than 1040 hours of donated sick leave credits within a consecutive twelve (12) month period. A consecutive twelve (12) month period begins the month credits are used.
- (6) **When an employee suffers a subsequent documented absence that is at least thirty (30) days after being certified as able to return to work, or is hospitalized for a chronic illness that has required the usage of all accumulated leave as evidenced by prior time records, that employee will be authorized to receive donated sick leave and not be penalized the ten (10) day waiting period, and all the above standards must be met.**

PROCEDURES:

- A. To donate sick leave, the donor must complete a Town of Sneads Request to Transfer form and submit it to the Town Clerk.
- B. To receive donation of sick leave, the employee must complete the Town of Sneads Request to Transfer Sick Leave form and submit it to the Town Clerk. The receiving employee must submit medical certification to the Town Clerk of the continued illness of the employee and the inability to return to work.
- C. Sick leave credits donated to the receiving employee shall be credited on the last day of the pay period. The receiving employee will be credited with

only the amount of sick leave needed to bring the employee's total number of compensable hours up the minimum number of hours for the pay period.

D. All sick leave credits donated under this policy shall be credited to the receiving employee on a first in, first out basis.

E. The donation of sick leave credits to another employee must be strictly voluntary by the donating employee and the receiving employee.

Employees shall not attempt to coerce or pressure other employees to "donate" sick leave credits. The donor shall not receive any compensation or favors in return for the sick leave donation. Any employee in violation of this procedure shall be subject to disciplinary action.

F. Donation of sick leave from a subordinate to an immediate supervisor is prohibited. However, sick leave may be transferred from an immediate supervisor to a subordinate.

G. Alleged abuse of the sick leave transfer plan shall be reported to the Town Manager, who after review and investigation, and if warranted, the participating employee shall not be allowed to donate or receive sick leave credits in the future.

H. An employee will be ineligible to transfer or donate sick leave from his/her individual sick leave balance at the time of his/her retirement or termination from city employment.

I. Upon written notification that the qualifying illness, accident, or injury, is healed or no longer disables the employee, any unused donations shall be returned to those employees whose donated sick leave credit have not been used under the first in, first out method.

Approved by Town Council on February 14, 2023, to become effective on adoption.

ELMON LEE GARNER, TOWN MANAGER



Town of Sneads

PO Drawer 159

Sneads, Florida 32460

PH (850) 593-6636 Fax (850)593-5079

Website: sneadsfl.com

Facebook: Town of Sneads – City Hall

TOWN OF SNEADS REQUEST TO TRANSFER SICK LEAVE AND OR COMP TIME

DATE: _____

I _____, Social Security # _____ - _____ - _____

hereby voluntarily elect to transfer _____ hours of sick leave and/ or comp time to

_____, Social Security # _____ - _____ - _____.

I certify that I have been employed by the Town of Sneads for at least one (1) full year and currently have at least sixty-four (64) accrued hours of sick leave and/ or comp time. I also authorize the Town Clerk to deduct hours of my sick leave and/ or comp time upon approval of this application. I hereby certify that all information is true, and I understand the requirement of the Town of Sneads. I certify that this action is voluntary, and I understand I cannot cancel the donation once the transfer is completed.

_____, Donor's Signature

I certify that the above employee has the number of hours required in order to donate sick leave and/or comp time to the above named recipient and I have deducted the requested time indicated above.

_____, Town Clerk

ORDINANCE NUMBER 2023-01

AN ORDINANCE OF THE TOWN OF SNEADS AMENDING CHAPTER 18 OF THE CODE OF ORDINANCES RELATED TO FIRE PROTECTION, DELETING PROVISIONS THAT ARE DUPLICATIVE OF STATE LAW, PROVIDING FOR THE APPOINTMENT OF THE FIRE CHIEF, PROVIDING FOR FISCAL MANAGEMENT AND BUDGETING, PROVIDING AN EFFECTIVE DATE..

NOW THEREFORE, BE IT ORDAINED.

ARTICLE I. FIRE DEPARTMENT

Section 1. The Town Council hereby declares that the rates for Residential customers for fire services will be as reflected on the fee schedule maintained at Town Hall and available upon request. These fees have been and will continue to be added to the utility bill sent to all residential and commercial accounts within the Town limits. The funds from these fees will be placed in the General Fund for the Fire Department Budget.

Section 2. The Fire Chief will be appointed by and serve at the pleasure of the Town Council and they or their designee shall attend monthly meetings of the Council to update on the status of equipment, fiscal needs of the Department and any other matter on which the Council may inquire.

Section 3. Other than expenditures for fuel, routine maintenance and replacement of operational expendables, all purchases must be approved by the Town Council or Town Manager subject to the limits in the Town’s procurement policies.

Section 4. Anticipated expenditures in excess of \$5,000 shall be provided to the Town Council by March 31 of each year for consideration for inclusion in the subsequent year’s budget.

Section 5. Volunteer firefighters are not employees of the Town but are eligible to receive a call stipend and will be included on the Town’s Worker’s Compensation Insurance policy.

Section 6. This Ordinance shall be effective upon adoption.

Read on first reading February 14, 2023 and passed on a vote of ___yea and ___no, in a regular session of Town Council.

Read on second reading on March 14, 2023 and adopted on a vote of ___yea and ___no, in a regular session of Town Council.

ATTEST:

TOWN COUNCIL OF THE TOWN OF SNEADS, FLORIDA

Sherri Griffin, Municipal Clerk

Mike Weeks, Council President

Daniel H. Cox, Esq., Town Attorney



Town of Sneads

PO Drawer 159

Sneads, Florida 32460

PH (850) 593-6636 Fax (850)593-5079

Email: Sneadsmgr@sneadsfl.com

February 14, 2023

MEMO TO: Council President and Council Members

SUBJECT: TOWN Manager's Report to Council – February 2023

1. I have not placed anything on this month's agenda regarding lease of industrial property off Hwy 90/Ham Pond Road due to the many calls I have gotten to not lease it to the Chipola Family Ministries, Inc., as the purpose of the lease for the property was to have a firm increasing economic revenue for the town. I wanted to have a chance to discuss this before we proceeded further with the proposed lease with council and Town Attorney.
2. Please see a copy of letter of appreciation to be given to Officer Haddock at council meeting, along with copy of Proclamation for Sgt Preston, along with medals the Chief of Police has for each.
3. I am attaching a copy of email from our consultant, regarding legislative committee week and some budget proposals for your information. For your information, I will be in Tallahassee to advocate on behalf of the Town and Northwest Florida League of Cities tomorrow, along with Lobbyist's from Florida League of Cities, Inc.
4. Also attached please find two changes to Town of Sneads Personnel Policy and Procedures manual regarding notification in case of voluntary resignation and update to sick leave use policy. This is an agenda item.
5. Travis Howell, of Alday-Howell Engineering will be here to present our requested application for SCOP program for next year, with Pope Street being the chosen street. It is also on the list of streets for the grant we have approved, but if we can get it done with FDOT SCOP funding that will leave us funds in the approved grant to add additional streets for resurfacing and paving, which are surely needed. This is also an agenda item.
6. Also please find attached copies of emails I sent on your behalf to the Governor and our Legislative Delegation, and others, requesting legislative assistance with police officer salaries and Rural Infrastructure Funding grants which will be before the legislature this session.

7. Also attached is a copy of Ordinance 2023-01 regarding for the organization of the Sneads Volunteer Fire Department. This is also an agenda item.

8. Attached please find a copy of recent Tank Asset Management Proposal from Utility Service Group that reflects work that should be done to our two (2) water tanks and the price to perform this work. Water tanks are one of the most expensive infrastructure items a local government has to purchase, and it is imperative that maintenance be performed. We have had several problems with the tanks and current problem(s) are listed in this report. I have another company that specializes in this type program to come and will prepare another proposal in the near future. I know we cannot do all this now, but I will work with every agency I can to try and obtain funding assistance over the years to enable us to maintain these tanks in working order as required for Florida Department of Environmental rules and regulations. Some of the agencies are Northwest Florida Water Management District; US Department of Agriculture; Environmental Protection Agency; and state resources. I will also address this with Congressman Dunn when we meet.

9. I will have a proposal for your approval in March to increase the water and sewer rates effective with the April 2023 billing cycle to enable us to maintain cash flows in the Utility Departments previously discussed.

10. I hope each of you have had a Happy Valentines Day.



LEE GARNER, TOWN MANAGER

Cc: Town Clerk, Deputy Clerk, Town Attorney