

**SNEADS TOWN COUNCIL  
BUDGET WORKSHOP/SPECIAL MEETING  
AUGUST 29, 2023**

The Town Council of the Town of Sneads, Florida, met in a budget workshop/ special session at the Sneads Town Hall on Tuesday, August 29, 2023, at 5:00 p.m.

Mike Weeks called the meeting to order with the following present:

Mike Weeks, Donovan Weeks, George Alexander,  
Angela Locke and Anthony Money; Council Members  
Lee Garner, Town Manager  
Tyler Weeks, Police Chief  
Sherri Griffin, City Clerk  
Danielle Guy, Deputy Clerk

And the following were absent:

Daniel Cox, Attorney

The purpose of the meeting was to discuss the budget for the fiscal year 2023-2024. One of the main topics up for discussion was the Police Department dispatching. Sheriff Donnie Edenfield was present to discuss the County's new system going into effect April 2024. The county's new system is going to be combining both their police and 911 systems together. Therefore, they will not be able to just do our midnight dispatching since our dispatching system is not going to be the same as theirs. The cost to get on theirs would be extremely costly. However, the county has offered to take over full-time dispatching to the cities at a yearly cost of a breakdown depending on the usage of each city. Towns would be \$21,100. If we decide not to go with this option then the town would have to go back to 24/7 dispatching come April 2024, at the town's cost. The Council thanked the Sheriff and said they would have to see what the budget would allow and would let him know what the town decided.

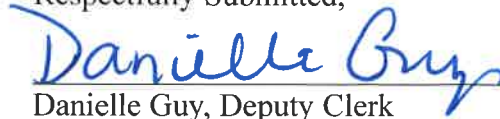
Council all agreed that they wanted to keep dispatching if possible. They stated they wanted Mr. Garner, Mrs Griffin, Mrs Guy and Chief Weeks to get together and to try to make that possible.

Mrs Griffin informed Council that she had to transfer \$40,000 from General Fund (ARPA Fund) to Water/ Sewer Fund. This is due to W/S running so tight on funds. All agreed.

Next Budget Hearing/ Special Meetings are scheduled for September 5<sup>th</sup> and September 13<sup>th</sup> at 5:01pm.

Donovan Weeks made a motion to adjourn at 6:55 pm.

Respectfully Submitted,

  
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Danielle Guy, Deputy Clerk

**APPROVED:**

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**MIKE WEEKS, COUNCIL PRESIDENT**

August 29, 2023

MEMO TO: Council President and Council Members, Staff Members

SUBJECT: Provisional Budget Work shop – August 29, 2023

1. Due to not getting many of the revenue and expense numbers from some of our vendors today, I have not been able to compile a complete draft budget but based on what concurrences are presented tonight, I will have a complete projected budget to review this Thursday evening at 6 PM. In addition to the budget hearing, Town Attorney Cox has requested a called meeting, before or after the budget work session, to make another presentation regarding more changes to contract for Lift Station No. 4. We will publish the meeting notice.

2. Each council member received a memo to Danielle Guy regarding a water problem and payment at 1986 Penny Lane. I have made arrangements for this to be taken care of Friday, September 1, 2023 if they can come up with \$300 and authorization for Janice Johnson to live there.

3. Due to the uncertainty regarding which was the Police Dispatch situation goes, I have a couple of suggestions as to best handle the situation financially for the Town to adopt. Sheriff Edenfield called me today and stated he was not trying to push something on us, but due to future operational changes, he asks council to really look over the proposal. I can go into detail as we get to that portion of the discussion tonite. I have attached to this memo some items for discussion and you can see our salaries this year are not breaking the bank, but other increases are a culprit, although this salary difference does not help the situation. Another large expenditure is the increase of over \$80,000 in property insurance. Our health and other insurance stayed the line, Thank God,. We discussed several months ago about the need to raise some revenues. In this budget is an increase of 1 mill, or \$40,000 in property taxes and some recommended changes to our charges we charge customers for various services and fees.

I will be glad to discuss any portion of the budget tonight, but as I stated, if we can agree which was to go, I will know where we need to cut or add to the budget, based on the limited options we have available,.

  
LEE GARNER, TOWN MANAGER

2022 - 2023 SALARIES VS 2023-2024

DEPT	LAST FY	NEW FY
WATER/SEWER	\$ \$ 442,523.00	\$ 448,036.00
GAS	\$ 30,576.00	\$ 31,188.00
ADMIN	\$ 60,375.00	\$ 60,443.00
STREETS	\$ 22,956.00	\$ 23,425.00
P & R	\$ 31,122.00	\$ 31,744.00
POLICE	\$ 403,305.00	\$ 415,305.00

NOTE: Please see comments on Police Department Salaries and Benefits for more detail

NOTE: Anyone who did not receive at least 5% increase in salary after July 1, 2023, have at least a 2% included in above amount for raise, with the exception of Town Mgr -No Increa



Protecting the **Communities We Call Home**

RENEWAL QUOTE FOR 2023-2024

Town of Sneads

FMIT 0551

<u>Coverage</u>	<u>Deductible</u>	<u>Limit</u>	<u>Premium</u>
General/Professional Liability Deductible Stoploss Amount	\$0 \$0	\$1,000,000	\$90,326
Cyber Liability	\$0	\$1,000,000	\$1,050
Automobile Liability Deductible Stoploss Amount	\$0 \$0	\$1,000,000	\$7,897
Automobile Physical Damage Deductible Stoploss Amount	Per Schedule \$0		\$6,254
Property <b>Your FMIT property insurance is changing from a Specified Value coverage basis to a Blanket and Agreed Value coverage basis.</b>	\$500	\$13,561,672	\$134,900
Workers' Compensation Experience Modification	\$0 1.59 10/1/23	Total Payroll \$892,751	\$49,945
TOTAL NET PREMIUM			\$290,372

*THIS Year*

\*Includes: Drug Free Credit: No  
Safety Credit: NO

Please Note: All descriptions of coverage provided herein are intended for illustration and general discussion purposes. Do not rely upon this communication for coverage. Refer to the FMIT Coverage Agreement(s) for applicable coverage terms, conditions, limits and obligations.

**The premiums quoted above are priced according to the coverage lines presented. Any change or deletion of coverages may result in re-pricing of remaining coverage lines.**

\*Please see next page for options if applicable.

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Donald L. Edenfield  
Sheriff

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4111 Gov Rick Scott Drive  
Marianna, FL 32448

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JACKSON COUNTY SHERIFF'S OFFICE

August 23, 2023

Town of Sneads  
Mr. Lee Garner, Town Manager  
PO Drawer 159  
Sneads, FL 32460

Mr. Garner,

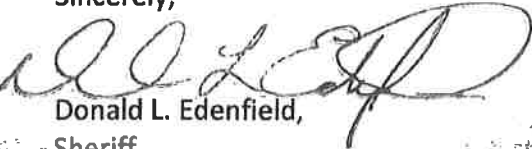
Please see the calculations below for your portion of the costs for full-time dispatch by the Jackson County Sheriff's Office:

Sneads pro-rata portion*	37%
Sneads total	\$21,090

*\*Based on call volumes*

Please let us know if you need anything else.

Sincerely,

  
Donald L. Edenfield,  
Sheriff