

**SNEADS TOWN COUNCIL
REGULAR MEETING
MARCH 8, 2022**

The Town Council of the Town of Sneads, Florida, met in a regular session at the Sneads Town Hall on Tuesday, March 8, 2022, at 6:00 p.m.

Mike Weeks called the meeting to order with the following present:

Mike Weeks, Donovan Weeks,
Angela Locke, and Tony Money; Council Members
Daniel Cox, Attorney
Lee Garner, Town Manager
Mike Miller, Police Chief
Danielle Guy, Deputy Clerk

And the following were absent:

George Alexander, Councilman
Sherri Griffin, City Clerk

All stood for the Pledge of Allegiance.

Donovan Weeks made a motion to approve the **February** minutes as presented. Tony Money seconded. All voted aye.

Lee Garner, City Manager, presented Financial Statements and Budget Review Summary, to the Council for the City Clerk, for **February**. (See Attached) Tony Money made a motion to accept them as presented. Donovan Weeks seconded. All voted aye.

Donovan Weeks made a motion to pay approved bills. Angie Locke seconded. All voted aye.

President Weeks reminded everyone about the Town's Public Participation Policy. Anyone wishing to speak before the Council must fill out an agenda card and present to the Clerk before the meeting starts. Anyone wishing to read the entire policy may or have questions about the policy can do so at city hall.

First discussion item was the property at Gerald St and whether to surplus it or not. Citizen Greg Beauchamp spoke against the surplus of the property, being his family has property joining it and if developed in the future the town property would be beneficial for large vehicles getting into his property. Lowell Roberts the other joining property owner was for the surplus of property. He stated that he wanted to keep people from parking there and driving back on his property. After discussion, Donovan Weeks made a motion for the town to keep the property and no further action to be taken. Angie Locke seconded. All voted aye.

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Mr. Garner asked Council for approval to attend the annual FCCMA Conference in Orlando, June 1-4th. Tony Money made a motion to approve the Managers request. Donovan Weeks seconded. All voted aye.

Mr. Garner presented the Council with the JC Resolution, Order Prohibiting Outdoor Burning. (See attached) After discussion, it was all agreed that the Town would abide by any ban established in Jackson County to be instituted.

Mr. Garner asked for Council to authorize the Town to advertise for Appraisal Services for buildings to be acquired as part of our approval of CDBG Grant. Donovan Weeks made a motion to approve for the town to advertise for Appraisal Services. Tony Money seconded. All voted aye.

Mr. Garner asked Council to approve the agreement with Andy Easton, Consultant for grant services for the Sneads Park Boat Grant. (See attached) Angie Lock made a motion to approve the agreement with Andy Easton as presented. Donovan Weeks seconded. All voted aye.

Resolution #22-02, was presented and read as follows.

Resolution of the Town of Sneads, Florida authorizing the Manager to apply for and Administer a Boating Access Grant from the Florida Boating Improvement Program on behalf of the Town of Sneads Council; Providing an effective date; and for other purposes.

Tony Money made a motion to approve Resolution #22-02 as presented. Donovan Weeks seconded. All voted aye.

Mr Garner presented his Managers Report. (See attached)

- Reported that we have record number of signups in the Rec Dept for Spring Ball. The red brick came in and is getting spread out on the fields. And we hope to get security lights put up soon.
- He read to the kids at Sneads Elementary School for Dr Suess' Birthday.
- The Legislative has allocated \$825,000 in the State budget for assistance with the replacement of our ballpark lights and our chances are good for getting funded, unless the Governor vetoes.
- The town now has a license mosquito sprayer employed and will start spraying soon. There are more strict rules & guidelines we will be having to follow.
- Pirate Heritage Festival is April 1st & 2nd at Three Rivers State Park

Public Comment:

Paul Daniels

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Donovan Weeks made a motion to adjourn at 7:00 pm.

Respectfully Submitted,


Danielle Guy, Deputy Clerk

APPROVED:

MIKE WEEKS, COUNCIL PRESIDENT

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Budget Summary

GENERAL FUND

FEBRUARY-Revenues are 13.45% **below** budgeted amount.
Expenditures are 16.45% **below** budgeted amount.

GAS TAX

FEBRUARY- Gas Tax County is 11.05% **above** budgeted amount. Local Option Gas Tax is 4.95% **above** budgeted amount.
Expenditures are less than 11.55% **below** budgeted amount.

SOLID WASTE

FEBRUARY-Garbage revenues are 4.95% **above** budgeted amount.
Expenditures are 9.75% **below** budgeted amount.

WATER & SEWER

FEBRUARY-Sewer Special is 9.85% **below** budgeted amount. ACI Sewer is less than 1% **above** budgeted amount. Water Sales and Sewer Sales are in line with budgeted amount.
Expenditures are 12.35% **above** budgeted amount.

RECREATION FUND

JANUARY- Revenues and expenditures are below budgeted amount.
FEBRUARY- Financial not complete as of this date. Must wait on bank statement to balance deposits due to signup fees are paid online.

TOWN OF SNEADS

PUBLIC PARTICIPATION POLICY

The Town of Sneads is committed to democratic, participatory local government that seeks to involve citizens in the decision-making process. The purpose of this policy is to establish a formal process and procedures for obtaining citizen input and allowing citizen participation at official Town Council Meetings.

Meeting Decorum

Sneads Town Council Meetings are formal governmental meetings that are conducted to transact public business. In conducting business, the Town Council is committed to the principles of civility, honor, and dignity. Individuals appearing before the Town Council are requested to observe the same principles when making comments on items and issues presented to the Town Council for their consideration. The Sneads Town Council has historically used Roberts Rules of Order as its parliamentary guide for conducting meetings. The Presiding Officer has the right to call for order or rule anyone out of order who does not follow the prescribed rules and procedures of this policy.

All persons appearing before the Town Council are required to state their name and address for the public record. All comments must be made from the podium which is located at the front of the Town Council Chambers or by other reasonable accommodations and shall address the subject of the agenda item. The purpose of this requirement is so that the recording equipment can record the comments made so that they are properly reflected in the Council minutes and are available for future reference. Town Council Members, Town staff members, and citizens are required to use proper language when addressing the Council or the audience. They must refrain from using profanity or cursing, aggressive or threatening behavior when addressing the Town Council or other participants. All comments are directed to the Presiding Officer and not to individual members of the Town Council or to the audience. No personal verbal attacks toward any individual, by either the Town Council, staff, or citizens will be allowed during the Town Council Meeting. The Presiding Officer may have individual(s) removed from the Town Council Chambers if such conduct persists after a warning has been issued.

All Town Council members, Town staff, and citizens must be recognized by the Presiding Officer before speaking or asking questions. The purpose of this requirement is so that the meeting is conducted in an orderly fashion and so that the recording equipment will properly record all comments made by individuals wishing to comment on a specific subject.

Participants shall adhere to their allotted time as provided in this policy and may submit written documents in order to fully address their concerns with the Council.

Methods for Citizens to Participate in Town Council Meetings

The Town Council will not allow public input regarding complaints about routine business items that can be handled by the Town Manager, Town Clerk, Police Chief or other Town employees. If a citizen has not had a satisfactory response from the proper Town employee with regard to routine business items, then the citizen should contact the Town Council member liaison for the appropriate department. If the complaint is still unresolved, the citizen may request by letter to the Town Manager no later than one week prior to the next regular Town Council meeting, that the item be placed on the agenda for the next meeting.

The Town Council provides several methods for citizens to address issues at official Town Council Meetings. Those methods are:

- ◆ Regular Agenda Items
- ◆ Individual Agenda Items
- ◆ Submission of Petitions
- ◆ Public Hearings

Regular Agenda Items

Any Citizen who wishes to speak to an agenda item must fill out an agenda card with their name, address, company or organization name if applicable, and the agenda item to be addressed. All cards will be submitted to the Presiding Officer of the meeting prior to the beginning of the meeting. After the meeting is called to order, the Presiding Officer will issue a last call to submit agenda cards. Only those persons who have submitted an agenda card will be allowed to speak. The Presiding Officer will call upon those individuals who wish to speak in the order that the cards are received. Each person who wishes to speak must do so from the podium. Please state your name and address for the record. All comments must address the subject matter stated on the agenda card in reference to that particular agenda item. Please conduct yourself politely. No profanity or insulting language will be tolerated. A reasonable amount of time of approximately three minutes will be allowed for each person to speak. No time will be allotted for rebuttal.

Individual Agenda Items

The second method is for the citizen to request in writing to appear on the Town Council meeting agenda and file such request with the Town Clerk's Office a minimum of one week in advance of the Town Council Meeting. The letter shall state the nature of the request and ask that the item be placed on an upcoming Town Council meeting agenda. A copy of the letter will be provided to Town Council on the day that it is received by the Town staff. A copy of the letter will be provided to the proper Town Department so that research can be conducted and information provided to the Town Council as part of the agenda. This will give staff time to prepare a staff report and provide additional data to the Town Council in order for the Town Council to decide if the item will be placed on the agenda.

Once the request for addition to the agenda has been approved by the Town Council, the individual making the request and the Town staff shall be given all the time that is necessary to make the presentation. Any other individual(s) who wish to address the Town Council in either support or opposition will be limited to a 3 minute presentation.

Submission of Petitions to the Town Council

Petitions may be submitted as part of another presentation or to address a particular agenda item. When submitting petitions to the Town Council which are not related to another agenda item, the petition should clearly state the topic. The individual who is presenting the petition to the Town Council should give it to the Presiding Officer at the beginning of the presentation and provide a brief overview of the petition. The presentation must be limited to three minutes. The Town Council will accept the petition and will schedule the item for discussion on the next available agenda.

There are occasions where petitions are submitted to the Town Council through the mail or brought into the Town offices. When petitions are received by the Town in this way, a copy of the petition will be presented to the Town Council and will be placed on the next available meeting for discussion by the Town Council.

Public Hearings

Public Hearings are formal, often legally noticed hearings which the Town Council conducts pursuant to State or Federal Law. Some public hearings are advertised hearings for specific items scheduled on the Town Council agenda. Some public hearings are quasi-judicial while others are legislative in nature. Some public hearings have specific formats which must be followed and are established by law. Most ordinance considerations are conducted as formal public hearings and are normally considered as a regular agenda item. In those cases, the Presiding Officer will announce that this is a public hearing.

The applicant may have as much time as necessary to make the presentation before the Town Council. Town staff may have as much time as necessary to make a presentation on the subject before the Town Council. Citizens other than an applicant, who wish to address the Town Council may do so by completing an agenda card prior to the beginning of the meeting, and by waiting to be recognized by the Presiding Officer. All individuals addressing the Town Council will clearly state their name and address for the record.

Citizens will be limited to 3 minutes per person, unless the time is extended by a majority of the Town Council.

The order of the Public Hearing will be as follows:

- ◆ Presentation by Town Staff
- ◆ Questions of the Town Staff by the Town Council
- ◆ Presentation by the applicant, if applicable
- ◆ Questions of the applicant by the Town Council
- ◆ Opportunity for applicant and staff to question other witnesses
- ◆ Comments from interested parties
- ◆ Questions of Citizens by the Applicant, if applicable
- ◆ Final Comments by Applicant, if applicable
- ◆ Discussion by the Town Council (Town Council Members may request additional information from both the applicant and staff during this phase of discussion)
- ◆ Decision by the Town Council

Documents

All documents submitted to the Town Council become public records when given to the Town Council for their consideration and shall be maintained by the Town Clerk in accordance with the public records law.

Adopted by the Town Council of the Town of Sneads in Regular Session on

February 09, 2010.



Signature of Town Council President

Resolution 2022-07
Order Prohibiting Outdoor Burning

WHEREAS, the Jackson County Board of County Commissioners does hereby find that circumstances present within Jackson County to create a public safety hazard that would be exacerbated by outdoor burning;

NOW, THEREFORE, it is ORDERED that outdoor burning is prohibited in all of Jackson County as follows:

- 1) Actions prohibited:
 - a) A person violates this order if he/she burns any combustible material in an outdoor area.
 - b) A person violates this order if he/she engages in any outdoor activity which could allow flames or sparks that could result in a fire.
- 2) Enforcement:
 - a) Upon notification of suspected outdoor burning, Jackson County Fire Rescue Department shall respond to the scene and take immediate measures to contain and/or extinguish the fire.
 - b) As soon as possible, Jackson County Sheriff's Department shall respond to the scene to investigate the nature of the fire. The officer on scene will request immediate compliance with this order.
- 3) This order does not apply to the following outdoor burning activities:
 - a) Firefighter training.
 - b) Burn operations approved by the Florida Forest Service.

All outdoor burning of yard trash, household paper products, bonfires, campfires, warming fires, outdoor fireplaces, chimneys, and cooking fires within said Jurisdictions is prohibited unless: 1) authorized by the Florida Forest Service; or 2) for the cooking of food exclusively within a contained gas or charcoal grill.

The setting of fires to any grass, brush or forest covered land, unless authorized by the Florida Forest Service, shall constitute a violation of the law.

Be it also ORDERED that the purpose of this order is the mitigation of the public safety hazard posed by wildfires during the current dry weather conditions by curtailing the practice of outdoor burning.

This order shall expire when conditions are again deemed safe, upon such date as determined by the Jackson County Board of County Commissioners in conjunction with the Jackson County Fire Rescue Department.

Adopted this 4th day of March 2022.

Maui Richards
Deputy/Clerk of Court



James Peacock
James Peacock, Chairman

TOWN OF SNEADS, FLORIDA
Florida Boating Improvement Grant Program
CONSULTANT CONTRACT FOR GRANT SERVICES

THIS CONTRACT is made and entered into this _____ day of _____ 2022, by and between the Town of Sneads Town Council ("TOWN") and Andy Easton & Associates, Inc. ("CONSULTANT").

WHEREAS the TOWN plans to request funding for a DESIGN & PERMITTING grant from the Florida Fish and Wildlife Conservation Council ("FWC"), Florida Boating Improvement Grant Program ("FBIP") that will fund the design and permitting activities (including grant administration) that are needed in order to construct a floating dock and related improvements to Sneads Park which is located on Lake Seminole, and

WHEREAS, the TOWN has indicated a need for grant writing to prepare the FWC grant application and for administration services after award of the FWC grant and CONSULTANT has offered to provide the needed services, and

WHEREAS, if the FWC grant is not awarded to the TOWN, no fee for grant services is due.

NOW THEREFORE, in consideration of the mutual terms, covenants, and conditions contained herein, and other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

The TOWN does hereby contract with CONSULTANT to perform grant writing and administration services for an anticipated FWC DESIGN & PERMITTING grant. The CONSULTANT does hereby agree to perform grant writing and administration services under the terms and conditions set forth in this Contract.

A. Scope of Services

(1) Intent of this Contract

CONSULTANT agrees, under the terms and conditions of this Contract and the applicable federal, state, and local laws and regulations, to undertake, perform, and complete the necessary grant writing and administration activities to implement and complete the project in compliance with applicable laws and regulations.

The scope of work in Attachment A which is attached hereto and incorporated herein, describes the services to be performed under this contract. If the Grant Award Agreement between the TOWN and FWC is amended, the scope of services for the project shall be amended to be consistent with that Contract.

B. Consideration and Method of Payment for Services

(1) Amount of Consideration

The TOWN will pay CONSULTANT the sum of \$6,000.00 for grant administration services as described by Attachment A, Scope of Services and Fee, which is attached hereto and incorporated herein.

(2) Method of Payments

CONSULTANT will submit periodic invoices during the term of the project which will reflect the amount due. Payment will be made in accordance with the Florida Prompt Payment Act.

(3) Additional Services

If the TOWN requests additional services not specified herein, then the additional services shall be established based on an hourly rate or on a negotiated fee basis.

C. Liability

CONSULTANT agrees to and does hereby indemnify and save the Town harmless from and against any and all losses, damage, claims, actions, liability, attorney's fees, and expense in contract or in tort, in connection with loss of life, bodily injury and/or property damage occurring on or about or arising out of those portions of the work under CONSULTANT's control wherever arising if occasioned wholly by the negligence of CONSULTANT, or by his agents or employees should the same arise during the progress of the work.

D. Project Representatives

The Project Manager for CONSULTANT is Andy Easton, Grant Consultant located at 203 Ridgeland Road, Tallahassee, Florida 32312, Telephone (850) 445-7829.

The Town's Representative is Lee Garner, Town Manager, Town of Sneads, Florida, located at 2028 Third Avenue (P.O. Drawer 159), Sneads, FL 32460, Telephone: (850) 593-6636.

E. Contract Documents and Attachments

Upon award of the FWC DESIGN & PERMITTING grant to the Town of Sneads, this consultant agreement shall be amended to include by reference the following:

1. FWC Grant Award Agreement
2. FWC Grant Application
3. FWC Administrative Rule
4. Addendums (if any)
5. Change Orders (if any)

This Contract is also subject to the provisions of the following Attachment, which is attached to and made a part of this Contract:

Attachment	Description
A	Scope of Work and Fee

F. Independent Capacity of CONSULTANT

The Parties agree that CONSULTANT, and any agents and employees of CONSULTANT, in the performance of this Contract, shall act in an independent capacity and is an independent contractor and not an agent or employee of the TOWN for any purpose including, but not limited to, federal tax and other state and federal law purposes. The CONSULTANT assumes responsibility for payment of all federal, state, and local taxes imposed or required of the CONSULTANT under unemployment insurance, Social Security, and income tax laws. CONSULTANT shall be solely responsible for any worker's compensation insurance required by law. The parties agree that the TOWN shall not require attendance by CONSULTANT, except as otherwise specified herein; control the method, manner or means of performing under this Contract, except as otherwise specified herein; or restrict or prevent CONSULTANT from working for any other party.

G. Termination

(1) This Contract may be terminated in whole or in part in writing by either party in the event of substantial failure by the other party to fulfill its obligations under this Contract through no fault of the terminating party, provided that no termination may be effected unless the other party is given (1) not less than ten (10) calendar days written notice (delivered by certified mail, return receipt requested) of intent to terminate and (2) an opportunity for consultation with the terminating party prior to termination.

(2) This Contract may be terminated in whole or in part in writing by the TOWN for its convenience, provided that the other party is afforded the same notice and consultation opportunity specified in paragraph (1) above.

(3) For any termination, the equitable adjustment shall provide for payment to the CONSULTANT for services rendered and expenses incurred prior to receipt of the notice of intent to terminate, in addition to termination settlement costs reasonably incurred by the CONSULTANT relating to commitments (e.g., suppliers, subcontractors) which had become firm prior to receipt of the notice of intent to terminate.

The parties, in exchange for good and valuable consideration hereto have signed this Contract and agree to be bound by the terms contained herein.

CONSULTANT

BY _____
Andy Easton & Associates, Inc.

TOWN OF SNEADS

BY: _____
Authorized Town Representative

ATTEST: _____
Authorized Town Representative

ATTACHMENT A

SCOPE OF WORK and FEE

Scope of Work:

Consultant will write the FWC DESIGN & PERMITTING grant application at no cost to the Town and will provide the following grant administration services..

- Provide information to FWC based on their project reviews/monitoring
- Track project expenditures in relation to the project budget
- Develop and process amendments, if needed
- Coordinate with Town to prepare reimbursement request (s)
- Provide quarterly project status reports
- Coordinate with Town and Engineer to submit deliverables to FWC
- Obtain documents for project closeout
- Prepare final status report/closeout report

Fee:

- The total fee (price) for grant administration services shall be \$6,000.00. After grant award, up to \$2,000 of the fee would be paid by the Town of Sneads using local funds, with the remainder paid by the FWC grant. If the grant is not awarded, no fee is due.

ADDENDUM 5 TO AGREEMENT

This ADDENDUM TO AGREEMENT (“Addendum”) dated as of the ____ day of March, 2022 by and between the Town of Sneads, Florida (“TOWN”) and Andy Easton and Associates, Inc. (“CONTRACTOR”). (TOWN and CONTRACTOR being collectively referred to herein as the “Parties”).

WHEREAS, the Parties entered into a Consultant Contract for Grant Services on this same date; and

WHEREAS, the TOWN is a “public agency” pursuant to Section 119.0701(1)(b), Florida Statutes, and Chapter 119, Florida Statutes, provides for certain contract requirements related to public records in each public agency contract for services.

WHEREAS, the parties desire to incorporate certain provisions relating to public records together with other supplemental contract provisions that are necessary to conform the Agreement to State law.

NOW THEREFORE, the Parties hereby agree as follows:

1. CONTRACTOR agrees to comply with Florida’s public records law by keeping and maintaining public records that ordinarily and necessarily would be required by the TOWN in order to perform the services under the Agreement by doing the following: upon the request of the TOWN’s Custodian of Public Records, providing the TOWN with copies of or access to public records on the same terms and conditions that the TOWN would provide the records and at a cost that does not exceed the cost provided by Florida law; by ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of this Agreement and following completion of the Agreement if the CONTRACTOR does not transfer the records to the TOWN; and upon completion of the Agreement by transferring, at no cost, to the TOWN all public records in possession of the CONTRACTOR or by keeping and maintaining all public records required by the TOWN to perform the services. If the CONTRACTOR transfers all public records to the TOWN upon completion of the Agreement, the CONTRACTOR shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the CONTRACTOR keeps and maintains public records upon completion of the Agreement, the CONTRACTOR shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the TOWN, upon request from the TOWN’s Custodian of Public Records, in a format that is compatible with the information technology systems of the TOWN.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS WORK ASSIGNMENT, CONTACT THE

TOWN'S CUSTODIAN OF PUBLIC RECORDS Ms. SHERRI GRIFFIN, TOWN OF SNEADS, P.O. BOX 159, SNEADS, FLORIDA 32460 OR 850-593-6636 OR sherrigriffin@sneadsfl.com.

2. Commencing January 1, 2021, the Contractor and each sub-contractor will verify the eligibility of each new employee to work by using the e-verify system.
3. This Contract shall be construed, governed and interpreted in accordance with the laws of the State of Florida.
4. In the event of litigation arising out of either party's obligations under this Contract, sole and exclusive venue shall lie in Jackson County, Florida.
5. All other provisions to the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have caused this Addendum to be executed by their respective duly authorized officers as of the date first above written.

TOWN:

TOWN OF SNEADS, FLORIDA

By: _____

Contractor:

By: _____

RESOLUTION -22-02

RESOLUTION OF THE TOWN OF SNEADS, FLORIDA, AUTHORIZING THE TOWN MANAGER TO APPLY FOR AND ADMINISTER A BOATING ACCESS GRANT FROM THE FLORIDA BOATING IMPROVEMENT PROGRAM ON BEHALF OF THE TOWN OF SNEADS TOWN COUNCIL; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Town of Sneads Town Council, Florida (hereinafter referred to as Town Council) has determined that recreational boating and fishing is a viable industry that significantly contributes to economic growth; and

WHEREAS, the Town Council desires to improve upon and expand facilities that will encourage recreational boating and fishing; and

WHEREAS, the Town Council has determined that the redevelopment of the boat ramp area on Lake Seminole that is known as Sneads Park will promote recreational boating and fishing; and

WHEREAS, it is the desire of the Town Council to obtain funding for the planned improvements.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN OF SNEADS TOWN COUNCIL, FLORIDA.

SECTION 1. That the Florida Boating Improvement Program which is administered by the Florida Fish and Wildlife Conservation Commission (FWC) is declared to be a workable program for providing needed boating improvements as indicated in the 2022 Florida Boating Improvement Program Grant Application for Boating Access Facilities.

SECTION 2. The Town Council hereby directs the Town Manager to apply for and administer the Boating Access grant from the Florida Boating Improvement Program on behalf of the Town of Sneads.

SECTION 3. That this Resolution shall take effect immediately upon its passage.

ADOPTED unanimously in open session of the Town of Sneads Town Council, Florida, on this 8th day of March 2022.

MIKE WEEKS, Chairman

ATTEST:

SHERRI GRIFFIN, Town Clerk

Approved as to Form and Legal Sufficiency by Town Attorney

DAN COX, Attorney



Town of Sneads

PO Drawer 159

Sneads, Florida 32460

PH (850) 593-6636 Fax (850)593-5079


Email: Sneadsmgr@sneadsfl.com

March 4, 2022

MEMO TO: Council President and Council Members

SUBJECT: Town Manager's Report March 2022

1. Attached please find updated public participation policy that Council President Weeks has stated he will announce and enforce at our March meeting.
2. Congratulations to Councilmembers Weeks and Alexander for being re-elected for a two- year term unopposed and I look forward to working with all of you.
3. I have attached a copy of my proposed Open Burning policy for council to consider for the Town of Sneads.
4. I have attached a summary of the upcoming FCCMA Annual conference in June for approval of my travel.
5. I will be on vacation the week of May 16th.
6. As we begin to look at next year, please be thinking about any major items you want to consider in the budget as we will begin work on next years budget in June 2022. I think we can go another year without having to purchase any police vehicles as we should be able to obtain a couple around September from the City of Tallahassee.
7. I had the pleasure of reading to the First Grade Classes at Sneads Elementary School Wednesday, March 2nd to celebrate Dr. Suess's birthday. We should have some photo's soon to share on our webpage.
8. A lot of work is going into the ball fields and as of today, we have 225 children signed up for various sports. I want to really thank the Sneads Recreation Board for all they are doing, along with the many citizens volunteers coming out to make our fields glow. I am spending some of the funds from the ARPA to make some small purchases and will get you a list for next months council for ratification, things like scoreboards, pitching machines and other supplies and equipment desperately needed for this upcoming season.
9. I hope to be able to report to you at council meeting that we have a certified mosquito applicator on Staff, and we can work out the details for the Town doing our spraying this year. He passed the first test with ease and failed the second test by a few points and is retaking it on May 4th.


LEE GARNER, TOWN MANAGER

CC: Town Clerk, Deputy Clerk, Town Attorney



Town of Sneads

PO Drawer 159

Sneads, Florida 32460

PH (850) 593-6636 Fax (850)593-5079

Email: Sneadsmgr@sneadsfl.com

March 8, 2022

MEMO TO: Council President and Council Members

SUBJECT: Town Manager's Report No. 2 for March 2022

1. I am glad to report that we have a certified Mosquito Applicator on staff. Mr. Scott Gosnell, a maintenance worker at the WWTP, completed all his qualifications and his license/permit should be available within about two weeks. We are in the process of getting our spray apparatus certified so that he will be able to spray as the demand will increase soon. I want to remind everyone that we have strict rules and guidelines for determining when we can spray per the State of Florida.
2. In view of the recent grant funding we got from Governor DeSantis, we need to have approval to advertise for appraisal service for the various property acquisitions contained in the grant. Request a motion to authorize this be added to the agenda tonight, so we can begin the process.
3. I have on the agenda to discuss open burning policy, but because of Jackson County issuing a Resolution prohibiting outdoor burning in the county, and after discussion with our Fire Chief, recommend that the Town follow the policy as set from time to time by Jackson County as the outdoor burning policy of the Town of Sneads.
4. I am happy to report that so far, we have \$450,000 in the State Budget for light replacement at the sports complex and it appears that is the amount which will be approved when the Governor signs the state budget. I have also attached report from Sunrise Consultants for your information and review.
5. I am sure all of you know about Chuck and Sherri's son having a stroke and is in the Hospital as of now in Tallahassee but may be transferred to some other place. Sherri might not be a council meeting tonight due to this occurrence.
6. I really want to thank our Volunteer Fire Department for responding to so many fire calls recently, especially from open burning. They are a definite asset to the Town of Sneads and its residents.


ELMON LEE GARNER
TOWN MANAGER

CC: Town Clerk, Deputy Clerk, Town Attorney

Lee Garner

From: Andrew Kalel <akalel@scgroup.us>
Sent: Monday, March 7, 2022 8:54 AM
To: Lee Garner
Subject: Sunrise Consulting Group 2022 Session Week 8 Report - Town of Sneads

Good morning Lee,

Please see the below report outlining activities and discussions from the 8th week of the Florida Legislative Session. I know I owed this to you on Friday, so I appreciate your patience. HB 1551, the retirement legislation that you, I, and Mr. Cox spoke about passed the House, however, this legislation is *not* making it through the Senate. We will work with the bill sponsor next year to ensure this legislation does not effect councils ability to serve.

Appropriations

Good news! The House and Senate have agreed to \$450,000 for the light project. The budget is *not* finalized. However, this is very good.

Legislative Discussions

This has been an interesting week as it relates to legislation affecting local government. The legislature is very close to passing a bill that will allow Classroom Teachers, Law Enforcement Officers, Firefighters, Child Welfare Professionals, and Servicemembers to claim up to \$50,000 of homestead exemption on properties valued between \$100,000 and \$150,000. The legislature estimates that this change reduce local revenues statewide by \$85.9million. This legislation is awaiting to be presented on the Senate floor.

The Sovereign Immunity Bill, HB 985, was presented in its finally House committee on Monday. This legislation moves the limited waiver of sovereign immunity from \$200,000 to \$400,000 per person, and from \$300,000 to \$600,000 per incident. Allows settlement above the caps by local government without further action by the legislature. This legislation has passed all committee stops in the House and is still awaiting a hearing in the Senate in its final committee stop.

The House committee on State Affairs heard two important bills effecting local governments. First HB 301 will require municipal elected officers to provide a public financial disclosure utilizing a Form 6 just as the legislature does, and the 2nd is HB 403 that requires local governments to do a business impact study before enacting an ordinance. This bill provides an option for a party to challenge an ordinance and for a court of proper jurisdiction to fast track the case on its docket. A petitioning party will only be eligible to claim attorney's fees against a local government; capped at \$50,000.

The legislature passed SB 514 that will allow employing agencies to substitute equivalent work experience as an alternative to a postsecondary education, if the applicant is otherwise qualified for the position. This will take effect July 1, 2022.

Latest News

There is money out there for local governments, where is it going to be spent? - <https://www.bizjournals.com/jacksonville/news/2022/03/04/competitive-stimulus-funds-transform-florida.html>

BILLS – New updates are in **Yellow**, bills with no progress are in **gray**.

This is a breakdown and brief description of some of the bills that are out there right now affecting local government.

HB 247 / SB 1310 – Main Street Tax Credit, by Salzman and Senator Rodriguez

Provides tax credits for taxpayers that rehabilitate certified historic structures as part of a Florida Main Street Program that meets Main Street America accreditation standards.

Last Action – The Senate Bill was considered by the state’s economic demographic research office during week 5. It is now awaiting its 3rd committee hearing. The House Bill reported favorably in its first committee stop, was removed from its second committee and is now on its last committee, Ways & Means.

HB 7049 – Government Notifications, by Grall and the Judiciary Committee

Revises requirements for newspapers publishing legal notices and authorizes governmental agency to publish legal notices on publicly accessible website.

Last Action – This House Bill passed on its third reading and was referred to Rules in the Senate on 03/02/22.

HB 31/SB264 – Firefighters, by Busatta Cabrera and Hooper

extends the provisions of the Firefighters’ Bill of Rights to questioning conducted under an informal inquiry.

Last Action – This legislation has passed the legislature and is awaiting to be sent to the Governor.

HB 105 / SB 224: Regulation of Smoking by Counties and Municipalities, by Fine and Gruters

Authorizes counties & municipalities to further restrict smoking within boundaries of public beaches & public parks under certain circumstances.

Last Action – This House Bill was substituted for Senate Bill 224, passed and is awaiting to be sent to the Governor.

HB 1399 and HB 663/SB 1004 and SB 1938 – Recall of County Commissioners, by Senator Gruters and Representative Jayer Williamson

This is a joint resolution proposes amending the Florida Constitution to allow the Legislature to provide by general law for the recall of county officers and commissioners.

Last Action – Both house bills have been heard in their first two committees. However, both Senate bills have not been heard in any committees.

HB 280/HB 403– Local Ordinances, by Hutson and Giallombardo

Authorizing courts to assess and award attorney fees and costs and damages in certain civil actions filed against local governments.

Last Action – The House bill was reported favorably and was placed on the calendar for its 2nd reading. The Senate companion has passed, we are waiting on a final house committee hearing.

SB 620 / 569 – Local Government, by Senator Hutson and Rep. McClure

This legislation relates to SB 280. This legislation allows for up to \$50,000 in attorney’s fees to be collected for a plaintiff attorney that brings action against a local government over certain ordinance creation. This legislation requires local governments to create an economic impact statement for each proposed ordinance change.

Last Action – This legislation has passed the Senate. The House companion was reported favorably in its last committee stop and was placed on calendar, on 2nd reading.

HB 635 – Building Permits, by Rep. Maggard

This bill will prevent parties from making significant changes to building plans after a permit has been issued. This legislation limits how local governments can issue demolition permits.

Last Action – This legislation passed its 2nd committee, and is awaiting a hearing in House Commerce Committee.

HB 985 and SB 974 – Sovereign Immunity, by Rep Beltran and Senator Gruters

Revising the statutory limits on liability for tort claims against the state and its agencies and subdivisions.

Article: <https://www.floridabar.org/the-florida-bar-news/senate-bill-focuses-on-sovereign-immunity-caps/>

Last Action – The Senate Bill was reported favorably by Rules committee 2/23/22. It received 4 references, so it still has one more stop. The House Bill is on its last committee stop.

SB 592/HB 75: Face Covering Mandates, by Senator Perry and Sabatini

Prohibiting counties, municipalities, district school boards and superintendents from adopting, implementing, or enforcing a policy, a rule, or ordinance requiring the wearing of a face covering (mask).

Last Action - no movement, likely will not pass..

SB 594 / HB 75– Requiring COVID-19 vaccination, by Senator Perry

Prohibiting governmental entities from requiring proof of COVID-19 vaccination.

Last Action – no movement, likely will not pass.

HB 410 / HB 189 – Photographic Enforcement of School Zone, by Anna Maria Rodriguez

Authorizing counties and municipalities to enforce school speed zones through the use of speed cameras.

Last Action – This legislation was heard in its last committee stop in the Senate, however, the house bill has not moved.

HB 621 / SB 1162 - Infrastructure Project Funding by Rep. Fine and Sen. Broxson

This legislation will prohibit a local government that funds any portion of its general revenue from the sale of utility sales from receiving certain legislatively appropriated assistance from the state.

Last Action – This legislation has not been heard in either a house or senate committee

My best,



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