

**SNEADS TOWN COUNCIL
REGULAR MEETING
JULY 12, 2022**

The Town Council of the Town of Sneads, Florida, met in a regular session at the Sneads Town Hall on Tuesday, July 12, 2022, at 6:00 p.m.

Mike Weeks called the meeting to order with the following present:

Mike Weeks, Donovan Weeks, George Alexander,
and Anthony Money; Council Members
Daniel Cox, Attorney
Lee Garner, Town Manager
Mike Miller, Police Chief
Sherri Griffin, City Clerk
Danielle Guy, Deputy Clerk

And the following were absent:

Angela Locke, Council member

All stood for the Pledge of Allegiance.

Donovan Weeks made a motion to approve the **June** minutes as presented. George Alexander seconded. All voted aye.

Sherri Griffin, City Clerk presented Financial Statements and Budget Review Summary. (See Attached) She also informed Council that she would be transferring the balance from the ARPA funds of \$247,395.13, in the Water & Sewer Fund to the General Fund for the amount owed to. Tony Money made a motion to accept them as presented. Donovan Weeks seconded. All voted aye.

George Alexander made a motion to pay approved bills. Tony Money seconded. All voted aye.

Auditor, Chris Johnson, presented the 2020-2021 Audit to the Council. He stated that the Town is doing well and had a very good audit, with no findings. However, he stated we may want to start looking at increasing rates soon, so that we do not start going in the wrong direction. He stated that the Town Staff were excellent during the audit and were doing a wonderful job at keeping the town going in the right direction. After discussion, all agreed to accept the 2020-2021 FY Audit as presented.

Mr Garner presented Council with the new agreement from FDOT for Right of Way Maintenance. The agreement is for three (3) years and is the same as prior years. Tony Money made a motion to approve the agreement as presented. Donovan Weeks seconded. All voted aye.

Resolution #22-05;

A Resolution of the Town Council of Sneads, Florida authorizing approval of Florida Department of Transportation Agreement for Right of Way Maintenance along State Road 10/US90 and Providing for a Termination Date of September 30, 2025.

was presented and read. Donovan Weeks made a motion to approve Resolution #22-05 as presented. George Alexander seconded. All voted aye.

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The Recreation Department came before the Council to give an update.

- BJ Adams was getting together the youth tackle football program and still looking for players.
- Soccer season would be starting in early October and signups will be starting very soon.
- Co-Ed Tournament Scheduled for this Saturday, with 6 Teams already signed up.
- Selling raffle tickets for a grill donated Councilman Mike Weeks.
- Looking for more fundraising ideas

Mr Garner presented his Managers Report. (See attached)

- Informed Council that we will need to re-advertise for Hurricane Michael related Program Administration and Engineering Services. This is due to us only having one the first time, and HUD new rules requiring you to advertise a second time and then you can accept if you only have one.
- He stated that he is looking into quotes for playground equipment for Sneads Park.
- Chipola College will be holding an Election Forum, July 19th at 5pm and all are invited to attend.
- August 27th at 8am we will be having our Ethics training class with City of Chattahoochee here at City Hall.
- August 13th Jackson County will be celebrating its 200th Birthday and all are invited to attend.
- He informed Council he is working on the budget and would like to schedule the first workshop for August 2nd at 5pm.
- He is working with the fire department on a grant for 5 new breathing units with no matching funds.
- All FEMA projects have been put on hold due to emergencies out west. We are still working on our end.
- Consultants and Senator Drake want to resubmit for the funding for the lighting project at the ballpark.

Attorney Cox presented Council with an updated Alcoholic Beverage Ordinance. After discussion, all agreed with the changes. The next reading will be at our August meeting.

Tony Money asked about getting maintenance a bigger lawn mower in the budget. Mr Garner stated he would look into it.

Mike Weeks asked about the Golf Carts not being allowed to cross over Hwy 90 and is Attorney Cox and Chief Miller could give residents a better understanding of the rules. Attorney Cox stated that a traffic study by a traffic engineer would have to be done and FDOT is not willing to do this. Therefore, it would have to be done at the towns expense and then petition them. According to Chief Miller, FDOT stated that there are only three crossings in north Florida, and they will not do the study and will not approve a crossing on Hwy 90, this is due to the speed limit along Hwy 90. The only way we would be able to cross over Hwy 90 would be an over the road crossing and the town would have to build it. Chief Miller is waiting on written confirmation.

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Public Comments:
Gloria Crowley
Lowell Roberts

Donovan Weeks made a motion to adjourn at 6:50 pm.

Respectfully Submitted,



Danielle Guy, Deputy Clerk

APPROVED:

MIKE WEEKS, COUNCIL PRESIDENT

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Budget Summary

GENERAL FUND

JUNE-Revenues are 26.27% **below** budgeted amount. Revenues will continue to show below budgeted amount due to large carryover.
Expenditures are 19.37% **below** budgeted amount.

GAS TAX

JUNE- Gas Tax County is 5.13% **above** budgeted amount. Local Option Gas Tax is 6.17% **below** budgeted amount.
Expenditures are 20.17% **below** budgeted amount.

SOLID WASTE

JUNE-Garbage revenues are 9.33% **above** budgeted amount.
Expenditures are 17.17% **below** budgeted amount.

WATER & SEWER

JUNE-Sewer Special is 8.77% **below** budgeted amount. ACI Sewer is 6.57% **below** budgeted amount. Water Sales and Sewer Sales are in line with budgeted amount.
Expenditures are 14.43% **above** budgeted amount.

RECREATION FUND

JUNE- Signup fees are **above** budgeted amount. Expenditures are 34.97% **below** budgeted amount. Note: Expenditures allocated for hurricane repairs in the amount of \$250,000 are a large budgeted line item that have not yet been spent.



Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

June 6, 2022

Mr. Lee Garner, Town Manager
Town of Sneads
Post Office Box 159
Sneads, Florida 32460

**RE: Memorandum of Agreement with Town of Sneads
3-Year Term - October 1, 2022, through September 30, 2025**

Dear Mr. Garner:

Enclosed are four (4) originals of a Memorandum of Agreement between the Town of Sneads and the Florida Department of Transportation. If your town desires to enter into this agreement with the Department, please execute and seal each original and return all copies to this office, along with the Resolution covering this work. Final execution of this agreement is contingent upon funding.

Please return your executed agreements to our office by July 1, 2022. If circumstances will not allow you to return these documents by this date, please notify our office as soon as possible.

We appreciate your assistance in executing this agreement. When final execution is accomplished, an original will be forwarded to you for your records. If you have any questions, please feel free to call Amanda Ramsey, Senior Contracts Manager toll-free at 1-888-638-0250, extension 1727 or via e-mail at GeriAmanda.Ramsey@dot.state.fl.us.

Sincerely,

Amanda Ramsey/Amel miles

Amanda Ramsey
Senior Contracts Manager

*SAME AS BEFORE
\$2469.83 per ATR -*

Enclosure

cc: Mr. Timothy Hendrix, Ms. Brenda Green, Ms. Kristi Patterson

TOWN OF SNEADS

RESOLUTION # 22-05

A RESOLUTION OF THE TOWN COUNCIL OF SNEADS, FLORIDA AUTHORIZING APPROVAL OF FLORIDA DEPARTMENT OF TRANSPORTATION AGREEMENT FOR RIGHT OF WAY MAINTENANCE ALONG STATE ROAD 10/US 90 AND PROVIDING FOR A TERMINATION DATE OF 30 SEPTEMBER 2025

WHEREAS, as a part of the continual updating of the State of Florida Highway System, the Department of Transportation of the State of Florida, for the purpose of safety, protection of the investment and other reasons, has constructed and does maintain highway facilities, specifically State Road 10/US 90, within the corporate limits of the Town of Sneads; and

WHEREAS, the Town is of the opinion that said highway facilities that contain roadside areas shall be attractively maintained by mowing, edging, sweeping and litter removal; and

WHEREAS, the Town and the Department of Transportation mutually recognize the need for an agreement providing for the maintenance of said highway facilities;

NOW THEREFORE BE IT RESOLVED that the Town of Sneads desires to enter into such agreement and has authorized its officers to do so.

APPROVED this _____ day of _____ 2022, by the Town Council of the Town of Sneads, Florida.

Mike Weeks, Council President

Attest, Sherri Griffin, City Clerk



Town of Sneads

PO Drawer 159

Sneads, Florida 32460

PH (850) 593-6636 Fax (850)593-5079

Email: Sneadsmgr@sneadsfl.com

July 8, 2022

MEMO TO: Council President and Council Members

SUBJECT: Town Manager's July Report to Council

1. First, let me remind each of you that the mandatory ethics training class is scheduled for Saturday AM, August 27, 2022, in council chambers, starting at 8:00 AM. Council from Chattahoochee and possibly some other surrounding cities will join in.
2. Remember the boat races on weekend of August 20-21 at Sneads Park. We look for a great turnout with many boats participating.
3. I am working on the budget for next year, with much of it done, but we are still waiting for revenue numbers from the State of Florida for several income streams. As soon as we get them, I will get you a draft copy for your review. We will talk about budget work sessions at council meeting. I am looking at August 2nd and August 16th as dates for scheduling these hearings for the public. I have attached a copy of page from state budget setting the additional funding for deputy sheriff's and correctional officers. This is in FS as a recurring funding stream each year. Our consultant will be working other angles to get some funding for local police agencies.
4. Our action item is approval of three (3) year agreement with FDOT on right of way maintenance along Hwy 90, along with a resolution authorizing the same. The agreement is the same as we now have and provides the town with \$2469.83 per quarter for the period of the agreement.
5. I recently submitted a grant to the State of Florida for five (5) self-contained breathing apparatus (SCBA) units for the fire department in the amount of \$45,525 with no match required.
6. Some of our FEMA projects have been put on hold, or given to other employees, due to the emergency they had with the flooding and damage out west. We will continue to pursue best we can.
7. I will have a short meeting after council with Recreation Board, Councilman Money, council liaison, Mr. A. J. Davis, and Tim Arnold regarding what we are going to do with football this year.


ELMON L. GARNER
TOWN MANAGER

CC: Town Clerk, Deputy Clerk, Town Attorney

AN ORDINANCE OF THE CITY OF SNEADS, FLORIDA AMENDING CHAPTER 4, CODE OF ORDINANCES TO PERMIT CONSUMPTION OF ALCOHOLIC BEVERAGES BY THE DRINK AT DULY LICENSED BUSINESSES DURING THE TIMES AND UNDER THE CONDITIONS SPECIFIED, PROVIDING AN EFFECTIVE DATE.

ALCOHOLIC BEVERAGES

ARTICLE I. IN GENERAL

Section 1 - Definitions

"Alcoholic Beverages" means distilled spirits and all beverages containing one-half of 1 percent or more alcohol by volume.

"Wine" means all beverages made from fresh fruits, berries, or grapes, either by natural fermentation or by natural fermentation with brandy added, in the manner required by the laws and regulations of the United States, and includes all sparkling wines, champagnes, combination of the aforesaid beverages, sake, vermouths, and like products. Sugar, flavors, and coloring materials may be added to wine to make it conform to the consumer's taste, except that the ultimate flavor or the color of the product may not be altered to imitate a beverage other than wine or to change the character of the wine.

"Fortified Wine" means all wines containing more than 17.259 percent of alcohol by volume.

ARTICLE II. REGULATIONS

Section 2 - Hours of sale of alcoholic beverages

Alcoholic beverages (which includes beer and wine) may be sold within the city limits of the Town of Sneads seven days a week (Sunday through Saturday) except between the hours of 1:00 a.m. and 7:00 a.m.

Section 3 - Hours of sale and consumption of ~~beer and wine~~ alcoholic beverages by the drink

~~Beer or wine~~ Alcoholic beverages may be sold for consumption in a place of business holding a license under the state Department of Business and Professional Regulation, Division of Alcoholic Beverages and Tobacco seven days a week (Sunday through Saturday) except between the hours of 1:00 a.m. and 7:00 a.m.

~~**Section 4 - Sale of alcoholic beverages other than beer and wine by the drink**~~

~~No alcoholic beverages other than beer or wine may be sold for consumption in a place of business holding a license under the state Department of Business and Professional Regulation, Division of Alcoholic Beverages and Tobacco at any time during the 24 hours seven days a week (Sunday through Saturday).~~

Sec. 4.

It shall be unlawful for any person to drink any alcoholic beverage upon the Streets or in any public place, or at any place where the public is invited or may frequent during the hours mentioned in Sec. 1 hereof during which the sale of alcoholic beverages mentioned in Sec. 1 hereof are prohibited.

Section 5.

It shall be unlawful for any person, firm, or in the case of a corporation, the officers, agents and employees thereof, to sell, give, serve or permit to be served, alcoholic beverages, to persons under 21 years of age, within the Town of Sneads, Florida.

Section 6.

It shall be unlawful for any person to misrepresent or misstate his or her age or the age of any other person for the purpose of inducing any licensee, his agents or employees, to serve, sell, give, or deliver any alcoholic beverages to any person under 21 years of age.

~~Section 4.~~

~~Any person violating the provisions of this Ordinance shall, upon conviction thereof, be fined not more than TWO HUNDRED DOLLARS, or imprisoned in the Town Jail of the Town of Sneads, Florida, with or without hard labor upon the streets or public works of the Town of Sneads, Florida, for not more than 90 days, one or both such fines and imprisonment at the discrimination of the Mayor of the Town of Sneads, Florida. (Ord. No. 258 N, § 4, 12-6-1954)~~

Section 7. Prohibition.

It shall be unlawful in the Town of Sneads, Florida, for any person, firm or corporation in an establishment licensed under the Beverage Laws of the State of Florida to sell alcoholic beverages for consumption on the premises, as authorized pursuant to F.S. § 562.45(2)(b), to make, cause, or allow the making of any live or recorded, amplified or non-amplified music which is plainly audible from a distance of thirty feet or more when measured from the exterior walls of such establishment.

Section 8 - Distance of licensed business from churches and schools

No business licensed by the Division of Alcoholic Beverages and Tobacco to sell packaged alcoholic beverages for consumption by the drink shall be allowed to conduct business in a location that is less than 500 feet from an established church or school, which distance public thoroughfare from the main entrance of the place of business to the main entrance of the church and, in the case of a school, to the nearest point of the school grounds in use as part of the school facilities, within the city limits of the Town of Sneads.

Section 9 - Current distances grandfathered in

Any business holding a license as stated above at the time of the adoption of this ordinance that may be 500 feet or less from an established church or school shall be

grandfathered in and all rules and regulations other than distance shall apply.

Section 10 - Future placement of churches and schools

No church or school may request placement that will infringe upon the 500-foot distance of an already established place of business licensed to sell and/or serve alcoholic beverages of any type.

So ordained on August 9,2022.

Sherri Griffin, Municipal Clerk

Mike Weeks, Council President