

**SNEADS TOWN COUNCIL
REGULAR MEETING
AUGUST 9, 2022**

The Town Council of the Town of Sneads, Florida, met in a regular session at the Sneads Town Hall on Tuesday, August 9, 2022, at 6:00 p.m.

Mike Weeks called the meeting to order with the following present:

Mike Weeks, Donovan Weeks, George Alexander,
Angela Locke and Anthony Money; Council Members
Daniel Cox, Attorney
Lee Garner, Town Manager
Mike Miller, Police Chief
Sherri Griffin, City Clerk
Danielle Guy, Deputy Clerk

And the following were absent:

None

All stood for the Pledge of Allegiance.

Donovan Weeks made a motion to approve the **July** minutes as presented. George Alexander seconded. All voted aye.

Sherri Griffin, City Clerk presented Financial Statements and Budget Review Summary. (See Attached) Tony Money made a motion to accept them as presented. Donovan Weeks seconded. All voted aye.

George Alexander made a motion to pay approved bills. Tony Money seconded. All voted aye.

Mr Garner presented Council with the new Marketing Services Agreement between the Town and Jackson County Economic Development Committee Inc. with waiver included (See Attached) Donovan Weeks made a motion to approve the agreement as presented. Tony Money seconded. All voted aye.

Sneads Carlisle Rose Garden Club requested a donation in the amount of \$500 for their District meeting. All agreed to donate to the club.

Josephine Curry, with Jackson County Senior Citizens could not attend this meeting.

Mr Garner asked for approval of bid for RFP from David Melvin Engineering for Administration and Engineering Services for Hurricane Michael. He explained this was a second time advertising and we only had one bidder both times. Tony Money made a motion to accept Melvin Engineering as the bidder pending DEO approval. Donovan Weeks seconded. All voted aye.

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Mr Garner presented Council with a Contract for our Groundwater Wells Amendment. (see attached) He stated that we needed a motion to accept the contract amendment for abandonment of wells MWI-2A and MWB-7, and develop new wells MWI-2Ar and MWB-714, in order to satisfy the agreements of the most recent wastewater facility operating permit renewal and Florida DEO Policies, at a price of \$17,355, bringing the entire project SNE21WWR to \$28,975. Donovan Weeks made a motion to approve the Groundwater Wells Amendment as presented. George Alexander seconded. All voted aye.

Mr Garner informed Council that he had set Amnesty Days for next month for September 14th - 17th.

Mr Garner reminder Council of Budget Hearing dates as September 15th and 28th at 5:01pm. He asked Council if they would like to consider moving the regular meeting to Thursday, September 15th at 5:01 as well to keep from meeting twice in once week. All agreed to move the regular meeting to Thursday, September 15th at 5:01 pm.

Ordinance #2022-01 entitled;

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SNEADS, FLORIDA, ADOPTING THE 2022-26, FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM ANNUAL UPDATE; PROVIDING FOR LEGISLATIVE FINDINGS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

was presented for final hearing. All agreed to move I-10 wastewater extension to 2025. Angie Locke made a motion to approve Ordinance # 2022-01, as presented after the above change. Tony Money seconded. All voted aye.

Ordinance #2022-02 entitled;

AN ORDINANCE OF THE TOWN OF SNEADS, FLORIDA, AMENDING CHAPTER 4, CODE OF ORDINANCES AND ORDINANCE 2015-01, TO PERMIT CONSUMPTION OF ALCOHOLIC BEVERAGES BY THE DRINK AT DULY LICENSED BUSINESSES DURING THE TIMES AND UNDER THE CONDITIONS SPECIFIED, PROVIDING AN EFFECTIVE DATE.

was presented and read for the first reading. All agreed with Ordinance # 2022-02, pending publication and final reading.

Mr Garner presented his Managers Report. (See attached)

- Lights at the Ball Park- We had a meeting with FEMA this week, unfortunately we are back to square one. They want a full engineering report. We do still have an application in with the State House.
- Boat Races are August 20th and 21st, we are planning to have a lot of boats and vendors.
- Convention this week where Council Mike Weeks and I will be attending.
- Still trying to purchase the property from Mr Whittington, waiting to hear back from him.
- August 27th, Ethic Training at 8am, here at City Hall.
- September 21st, Sneads High will be having a Track & Field met at the Ball Park. Several other schools will be here attending.
- January 14, 2023, Bass Tournament for St Jude's Hospital will be at the Sneads Park.

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- Playground equipment for Sneads Park has been ordered, should be here soon.
- Medicare Seminar Sept 1st at noon, here at City Hall

Mr Cox introduced Debbie Smith a local real estate agent and her buyer. He stated that they were looking into a piece a property located at Hwy 90 and Gay Ave. He said that the town had an easement going through Marie St, which is no longer in use. The buyer is wanted to build a church in the middle of the property which would including part of our easement. Therefore, Mr Cox suggested we vacate the easement. Donovan Weeks made a motion to vacate easement as presented. Tony Money seconded. All voted aye.

Mrs Locke asked where we were at getting an IT Audit. Jason Johnson, the Towns IT Technician will look into getting it done.

Chief Miller informed everyone about the fundraiser event for Sgt Preston going on August 27th at Sneads Park. He stated that there would be a car show, raffles, food trucks, bounce houses, dunk a cop, live music, and auction items, with everything going to Brett.

All council agreed to make sure the park gets cleaned up and grass cut before both the boat races and this event.

George Alexander made a motion to adjourn at 6:50 pm.

Respectfully Submitted,



Danielle Guy, Deputy Clerk

APPROVED:

MIKE WEEKS, COUNCIL PRESIDENT

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AUGUST 9, 2022**

Budget Summary

GENERAL FUND

JULY-Revenues are 30.20% **below** budgeted amount. Revenues will continue to show below budgeted amount due to large carryover.

Expenditures are 21.20% **below** budgeted amount.

GAS TAX

JULY- Gas Tax County is 3.50% **above** budgeted amount. Local Option Gas Tax is 8.10% **below** budgeted amount.

Expenditures are 24.30% **below** budgeted amount.

SOLID WASTE

JULY-Garbage revenues are 8.70% **above** budgeted amount.

Expenditures are 10.20% **below** budgeted amount.

WATER & SEWER

JULY-Sewer Special is 17.0% **below** budgeted amount. ACI Sewer is 8.30% **below** budgeted amount. Water Sales and Sewer Sales are in line with budgeted amount.

Expenditures are 38.50% **above** budgeted amount.

RECREATION FUND

JULY- Signup fees for soccer cannot be balanced until bank statement arrives. No expenditures for this month.

**MARKETING SERVICES AGREEMENT BETWEEN
TOWN OF SNEADS
AND JACKSON COUNTY ECONOMIC DEVELOPMENT COMMITTEE, INC.**

This Agreement for Marketing Services ("the Agreement") is made by and between the SNEADS, FLORIDA, (the "Town"), acting through its Town Council, and JACKSON COUNTY ECONOMIC DEVELOPMENT COMMITTEE, INC., a Florida not-for-profit corporation (the "EDC"), collectively referred to herein as "the Parties". The Parties agree as follows:

1. **SCOPE OF SERVICES** - The EDC shall represent the Town in specialized marketing services that help support the quality of life and economic vitality of the Sneads area. Efforts shall be concentrated on, but not limited to: to establish Sneads as an environment that is conducive to conduct business, encourage economic growth that enhances the standard of living and quality of life, and facilitates the creation of an environment that encourages the expansion of existing business and the location of new business; to bring all types of industry to Sneads.

2. **EDC SERVICES TO SNEADS**
 - A. Identify and communicate with site selectors seeking growth and investment in the Sneads area.
 - B. Review, coordinate and assist new and expanding businesses on Federal, State and local business incentives available to them.
 - C. Provide awareness of loan and grant programs available to the Town and to the Sneads business community and provide assistance in qualifying candidates for these grants and loans wherever possible.
 - D. Coordinate job training services and programs with CareerSource Chipola and other educational partners and those businesses qualifying for training dollars.
 - E. Focus on the retention and expansion of Sneads's technical workforce and business community by maintaining on on-going business contact program.
 - F. Provide marketing assistance to potential domestic and foreign investors into the Sneads economy.
 - G. Maintain an on-line web portal showcasing available commercial and industrial buildings and sites located within Sneads.
 - H. Provide demographic and market research data to consultants, business investors, residents and government officials.
 - I. Work with individual members of the Sneads Town Council and the Town Administrator to coordinate objectives.

- J. Provide periodic updates to the Town of their efforts and attend Board meetings.
 - K. EDC shall comply with Florida Statute 125.045 "County Economic Development Powers" and submit an annual report to the Town detailing how Town funds were spent and detailing the results of the agencies' efforts on behalf of the Town. This report must be delivered by January 15 of each year.
3. **TERMS OF THE AGREEMENT** - This Agreement will begin on October 1, 2022, and extend through September 30, 2023. This contract may be renewed for two (2) or more additional one-year periods on the same terms and conditions upon written agreement by both parties. This contract may be canceled by either party, in writing, without cause upon sixty (60) days written notice. Renewal of this contract shall be subject to appropriation of funds by the Town Council.
4. **FEES & EXPENSES** - The Town will fund EDC in the amount of \$3,414.00 annually which is based on a rate of \$2.00 per resident with population determined by the Florida Office of Economic & Demographic Research Annual Estimate excluding inmate populations. If the Town is not able to pay the established amount a Hardship Waiver can be completed and turned to the Jackson EDC Executive Committee for review. This Agreement is expressly conditioned on the appropriation by the Council on an annual basis. In the event that the Council elects not to appropriate the funding for this Agreement in any fiscal year, then this Agreement shall terminate immediately upon expiration of fiscal year for which funding was appropriated.
5. **OTHER TERMS & CONDITIONS**
- It is understood that the construction, interpretation and the performance of this Agreement shall be governed by the laws of the State of Florida. It is understood that this Agreement shall constitute the entire agreement between the Town and the EDC with respect to the matters discussed herein and shall not be altered, amended, or revised except, in writing, and signed by an authorized representative of the Town and the EDC. The provisions of this contract supersede all prior oral or written agreements, communications and understandings of the Town and the EDC with respect to the subject matters contained herein.
6. **REPRESENTATIVES:** The authorized representative (bills to be mailed to this address) of the Town shall be the Town Administrator, at 2028 Third Avenue, Sneads, FL 32460. The authorized representative for the EDC shall be: Tracy Andrews, Chairman at 4318 Lafayette Street, Marianna, FL 32446. All notices required by this agreement shall be, in writing to the representative listed above with a courtesy copy to the following: Tiffany Wilson Garling, Secretary, at 4318 Lafayette Street, Marianna, FL 32446.

IN WITNESS WHEREOF, the Parties hereto have fixed their signatures.

Sneads, Florida
Town Council

BY: _____
Lee Garner, City Manager

ATTEST:

Clerk

WITNESSES:

Jackson County Economic Development
Committee, Inc.

BY: _____
Tracy Andrews, Chairman

WAIVER OF FUNDING CONTRIBUTION FOR COUNTY-CITY INVESTORS

GENERAL

This policy establishes parameters for waiving the funding contribution for County-City Investors as set forth in the Bylaws of the Jackson County Economic Development Committee, Inc.

BACKGROUND

County-City Investors participate in the EDC through a funding contribution based on a funding formula established by the EDC Executive Committee and approved by the City-County Investors. The contribution of the Jackson County Board of County Commissioners is determined each year during the budget cycle. The initial funding formula is \$2.00 for each resident living within a respective municipal boundary, as estimated by the U. S. Census Bureau minus any inmate population. The population source and funding formula may change from time to time as approved by the County-City Investors and the EDC Executive Committee. Any municipality within Jackson County desiring to become an EDC City Investor may do so by contributing the appropriate funding formula amount. Any municipality desiring to participate, who cannot contribute based on the funding formula, may request a waiver to be approved the EDC Executive Committee each fiscal year.

PURPOSE

The purpose of this policy is to provide an equitable means for municipalities:

- 1) To access waivers
- 2) To establish mutually beneficial partnerships between JCEDC and the municipality, and
- 3) To effectively control the manner in which the JCEDC is funded and sustained.

RESPONSIBILITY

Funding formula waivers are determined by the JCEDC Executive Committee.

POLICY

Waivers are for funding contributions only. Any other costs related to economic development projects are not eligible for waiver or reduction under this policy. Municipalities that demonstrate that fees will cause a financial hardship will be considered for a total fee waiver.

PROCEDURES

Requests for waiver must be made in writing by using the attached Affidavit of Financial Hardship. Affidavits should be submitted to the JCEDC Executive Director by September 1st of each fiscal year.

AFFIDAVIT OF FINANCIAL HARDSHIP

STATE OF FLORIDA

COUNTY OF JACKSON

BEFORE ME, the undersigned authority personally appeared, who, being first duly cautioned and sworn, deposes and says:

1. That my name is _____ and I make this affidavit based upon my position as Mayor or Council President.
2. That I am the authorized representative of _____ a municipality located in Jackson County, Florida.
3. I do hereby certify that due to financial hardship, the above-referenced municipality is in need of a waiver of the funding contribution set force in the Bylaws of the Jackson County Economic Development Committee, Inc.

FURTHER AFFIANT SAYETH NAUGHT.

Signature of Affiant

STATE OF FLORIDA

COUNTY OF JACKSON

I HEREBY CERTIFY, that on this day, before me, an officer duly authorized in the State aforesaid and in the County aforesaid to take acknowledgements, personally appeared, who is either personally known to me or produced as identification, to me known to be the person described in and who executed the aforesaid instrument, and he/she acknowledged before me that he/she executed same as his/her free act and deed for the uses and purposes therein stated.

WITNESS my hand and official seal in the County and State last aforesaid this _____ day _____ of 2021.

Clerk

SNEADS CARLISLE ROSE GARDEN CLUB

C/O 3486 River Rd.
Sneads, Florida 32460

Kaye Brown, President
Margaret Zeigler, Secretary
(Club Contact: Kaye, 850-209-4734; Email: superkitty75@yahoo.com)

Sue Basford Vice President
Connie Butts, Treasurer

July 25, 2022

To: Lee Garner, Town Manager
Town Council Members

From: Kaye Brown, President

Re: FFGC Fall District 2 Meeting

The Florida Federation of Garden Clubs will be holding their Annual Fall District 2 Meeting in Sneads on Wed., Oct. 12, 2022.

Sneads Club is proud to be this year's host club. The FFGC State Officers will be in attendance, along with members from the other ten (10) clubs in District 2.

By copy of this memorandum we are requesting your consideration in a donation of \$500.00 to assist our Club with expenses.

On behalf of the Sneads club I wish to thank the Town of Sneads for their continued support of our club activities. Let us know if we may be of service to our wonderful community.

"Bloom Everywhere You Are Planted",

K 

ATTACHMENT "A"

Amended June 23, 2022

Amended August 9, 2022

TOWN OF SNEADS ENGINEERING WORK AUTHORIZATION NO. _____

PROJECT: Additional Engineering – FDEP Permit FLA01011

ENGINEER'S PROJECT NO: SNE21WWR (*SNE22GW*)

SCOPE:

In February 2022, the Town of Sneads received a Notice of Permit Issuance from FDEP for Permit Number FLA010115 "to construct and operate the Town of Sneads WWTF..."

As a condition of the permit, FDEP requires the following improvement actions (the Project) be completed by the Town:

- Task 1) Submit a revised Ground Water Monitoring Plan proposing appropriate monitoring well locations and construction for MWB-7R and MWI-2AR by September
- Task 2) Ground Water Monitoring MWB-7R and MWI-2AR shall be installed and sampled in accordance with permit conditions in Section III (*See Exhibit 1 for detailed scope*)

In accordance with the terms and conditions set forth in the Agreement dated May 14, 2019, between the Town of Sneads and David H. Melvin, Inc., the Town hereby authorizes the ENGINEER to proceed with Task 1 and Task 2 of the Project described above within the Time of Performance and for the Compensation as follows:

1. **TIME OF PERFORMANCE:**

Task 1: Submission on or before September 1, 2022

Task 2: Completion approximately 60 days after contract execution (*dependent upon schedule for surveyor*)

2. **COMPENSATION:**

Lump Sum Amount for Task 1 Total Fee Not to Exceed: ~~\$10,000.00~~ **\$11,620.00**
06.23.2022 – Amended to add \$1,620.00 for unanticipated additional test point

3. **ADDITIONAL SERVICES:**

~~A Work Authorization for Task 2 of the Project will be issued upon successful completion and Agency Approval of Task 1~~

| | |
|--|--------------------|
| <i>Item 1: Well Abandonment (with Permits and Report):</i> | \$ 1,175.00 |
| <i>Item 2: Well Construction (with FDEP Completion Reports):</i> | \$13,635.00 |
| <i>Item 3: Groundwater Sampling from New Wells:</i> | \$ 2,545.00 |
| Lump sum Amount for Task 2 (Additional Service): | \$17,355.00 |

TOTAL FEES: \$28,975.00

ACCEPTED BY:



 David H. Melvin, Inc., Consulting Engineers

08-08-22

Date

Town of Sneads


Date

EXHIBIT 1

Jim Stidham & Associates, Inc.



547 North Monroe Street, Tallahassee, Florida 32301
850.222.3975 Office 850.681.0560 Fax

| | |
|--------------------|---|
| Client | Melvin Engineering |
| Contact Person | Trevor Burch, P.E., Project Manager |
| Contact Numbers |  |
| Job Description | Sneads WWTF, Well Installation and Sampling |
| Proposed Job Tasks | <ul style="list-style-type: none">• Abandonment and closure reporting of MWI-2A and MWB-7• Installation of the new wells after approval of the GWMP addendum (including surveys, construction reports, and permits).• A budget cost for sampling the new wells. |

Project Understanding

JSA understands that Melvin Engineering is assisting the Town of Sneads to remain in compliance with their new WWTP permit. The permit is asking for the abandonment of wells MWI-2A and MWB-7. The two wells are to be replaced with new construction that is properly located for their intended purpose and have well screens that remain sufficiently below the water table for routine monitoring. Melvin Engineering has asked JSA to provide an updated cost of well construction and well abandonment (based on completed site investigations) to include permitting, PLS survey, field oversight, and well completion reporting. After well construction, the new wells are to be sampled. Those costs are provided below.

Item 1: Well Abandonment (with Permits and Report) \$1,175

JSA will provide the labor, equipment, materials, and permitting as necessary to accommodate the abandonment of Wells MWI-2A and MWB-7 with well abandonment reporting to FDEP.

Item 2: Well Construction (with FDEP Completion Report)

| | |
|--------------------------------|-----------------|
| Drilling and Permits | \$7,110 |
| Oversight and Reporting | \$5,025 |
| PLS Survey | \$1,500 |
| Total | \$13,635 |

JSA will provide the labor, equipment, materials, field oversight, and permitting as necessary to accommodate the construction of Wells MWI-2AR and MWB-14 with well completion reporting to FDEP. This budget provides two (2) monitor wells constructed of 2" schd 40 PVC with threaded joints up to 55 and 65 feet below land surface with 10 feet of 0.01" slot screen. The wells will be completed above land surface with 4"x 4" locking metal stick-up protectors in 2'x 2' concrete pads. The wells will be protected with three (3) bollards, filled and grouted in place. Each well will be surveyed in place with elevations of ground surface and top of casing determined by a Professional Licensed Surveyor. The wells will be developed with a record maintained for well construction and development reports on FDEP Form 62-701.900(30).

EXHIBIT 1

Item 3: Groundwater Sampling from New Wells MWI-2AR and MWB-14 \$2,545

JSA will provide the labor, equipment, materials, kits, and analysis by DOH Certified laboratory as necessary to accommodate the sampling of Wells MWI-2AR and MWB-14 with ADaPT reporting to FDEP. Sampling will be performed in accordance with FDEP SOP 001/01 FS2200. Field parameters and groundwater sample analysis will be conducted based on the permit requirements:

Parameter

Water Level Relative to NGVD
Nitrogen, Nitrate, Total (as N)
Solids, Total Dissolved (TDS)
Coliform, Total
pH
Turbidity

TOTAL FOR ALL SERVICES: \$17,355

The client will provide access to the site(s) and secure permission to enter from property owners. No guarantee of final water quality or well capacity is offered, intended, or implied.

Respectfully Submitted,
JIM STIDHAM & ASSOCIATES, INC.



Scott Sigler, M.S., P.G.
Principal

Approval to Proceed with Task 1 thru 3:

Name:
Title:

157 Res. 110.
6-14-2022

ORDINANCE NO. 2022-01

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF SNEADS, FLORIDA, ADOPTING THE 2022-26 FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM ANNUAL UPDATE; PROVIDING FOR LEGISLATIVE FINDINGS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 163.3177(3)(a), Florida Statutes, requires that local government comprehensive plans contain a capital improvements element designed to consider the need for and the location of public facilities; and

WHEREAS, Section 163.3177(3)(b), Florida Statutes, requires that local governments review the capital improvements element on an annual basis, and provides that modifications to update the five-year capital improvements schedule may be accomplished by ordinance; and

WHEREAS, "capital improvement" generally means physical assets constructed or purchased to provide, improve, or replace a public facility, typically large scale, high in cost, and may require multi-year financing; and

WHEREAS, Section 163.3177(3)(a)(4), Florida Statutes, requires that projects necessary to achieve and maintain adopted levels of service for the five-year planning period be included in the capital improvement schedule.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF SNEADS AS FOLLOWS:

SECTION 1: The recitals set forth above are true and correct and constitute legislative findings of the Town Council.

SECTION 2: The Capital Improvement Program Annual Update is hereby adopted as set forth in Exhibit 'A', attached hereto and incorporated herein by reference.

SECTION 3: The effective date of this Ordinance shall be immediately upon adoption.

SECTION 4: This ordinance shall supersede any ordinances in conflict herewith to the extent that such conflict exists.

SECTION 5: If any provisions or portions of this Ordinance are declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portion of this ordinance shall remain in full force and effect.

FIRST READING CONDUCTED _____.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2022.

ATTEST:

TOWN OF SNEADS

Sherri Griffin, Clerk

Mike Weeks, Council President

SEAL

TOWN OF SNEADS 2022-26
FIVE-YEAR CAPITAL IMPROVEMENTS PROJECTION

| Element | Project | Priority | Funding Source | 2022 | 2023 | 2024 | 2025 | 2026 |
|-------------------------------|--|----------|----------------|-----------|---------|-------------|---------|---------|
| <u>Wastewater</u> | Main Line Extension to Sneads Park | C | RD | | | | | |
| | Extension to I-10 | C | FDEP | | | 3,000,000 → | | |
| | River Rd. Lift Station | C | FDEP | | | | 350,000 | |
| | <u>City-Wide Wastewater Infrastructure Restoration</u> | A | CDBG-DR | 3,629,750 | | | | |
| <u>Solid Waste</u> | Dump Truck/Grapple | B | GR | | 100,000 | | | |
| <u>Potable Water</u> | Additional Water Source Well | B | FDEP | | 250,000 | | | |
| | Increase Size of Line to Sneads Park | B | GR | | 100,000 | | | |
| <u>Parks & Recreation</u> | Adam Tucker Wilson Park, PHVIII | B | FRDAP | 200,000 | | | | |
| | Adam Tucker Wilson Park, PHIX | B | FRDAP | | 200,000 | | | |
| | Sneads Park, PH I | C | FRDAP | | 100,000 | | | |
| | Sneads Park Boat Slips | C | BIMF, TDC | | 300,000 | | | |
| | Sneads Park Restaurant | C | GR | | 250,000 | | | |
| | Sneads Park, PH II | C | FRDAP | | 75,000 | | | |
| | <u>Dodson Park, PH I</u> | C | FRDAP | 200,000 | | | | |
| <u>Police/Fire Safety</u> | Vehicles | B | GR | | | | | |
| | Console Dispatch Unit | B | GR | | | | | |
| | Police Bldg. Security Modifications | B | | | | | | |
| | <u>Critical Public Safety Bldg.</u> | B | CDBG-MIT | 3,872,800 | | | | |
| <u>Public Works/Maint.</u> | Vehicles | B | GR | | 30,000 | | | |
| | Dump Truck | B | GR | 80,000 | | | | |
| | Wet Tap Machine | B | GR | 30,000 | | | | |
| <u>Transportation</u> | <u>Paving/Resurfacing of Streets</u> | B | GR/FDOT | | 200,000 | 200,000 | 200,000 | 200,000 |
| | <u>Transportation/Drainage Improvements</u> | A | CDBG-DR | 1,907,925 | | | | |
| <u>Planning</u> | <u>Connectivity Study</u> | C | RIF | 162,150 | | | | |
| | USACOE Environmental Assessment | C | TDC | 30,000 | | | | |
| <u>Community Improvements</u> | <u>Hometown Revitalization</u> | A | CDBG-HR | 951,762 | | | | |
| | <u>Stormwater Infrastructure</u> | A | CDBG-DR | 4,945,146 | | | | |
| <u>Public Schools</u> | Jackson County DFWP | | School Board | | | | | |

Priority: A = Immediate, B = Required, C = Planned

*=Required to meet LOS (none as of July 2022)



Town of Sneads

P.O. Drawer 159

Sneads, Florida 32460

PH (850) 593-6636 Fax (850) 539-5079

June 13, 2022

Florida Department of Economic Opportunity
107 East Madison Street
Caldwell Building
Tallahassee, Florida 32399-4120

RE: Comprehensive Plan Compliance: Town of Sneads CDBG-MIT Program

To Whom It May Concern:

The proposed infrastructure improvements will be located within the jurisdictional limits of the Town of Sneads. The construction of a New Public Safety Complex is critical to the community as we are still in recovery mode from Hurricane MICHAEL.

The project is consistent with the Sneads Comprehensive Plan, more specifically the following elements:

- **Future Land Use Element** – *promote, protect, and improve the public health, safety, and welfare of the citizens of Sneads, while maximizing economic benefits and minimizing threats to natural and man-made resources.*
- **Intergovernmental Coordination Element** - *the need for coordination between and among local, state, and federal governments and private entities.*
- **Capital Improvements Element** – *1) supports the financial feasibility of the plan to ensure the availability of public facilities and services concurrent with the impacts of new development; 2) Capital improvements will be programmed to correct existing deficiencies, to accommodate future growth, and to replace worn out or obsolete facilities.*
- **Infrastructure Element** – *to provide adequate public facilities and services based upon the communities need for environmental quality and financial health.*

If you have any questions or require additional information, please don't hesitate to contact us by phone at (850) 593-6636, or via email at sneadsmgr@sneadsfl.com

Sincerely,

Lee Garner, Town Manager

ORDINANCE NO. 2022-02

AN ORDINANCE OF THE TOWN OF SNEADS, FLORIDA, AMENDING CHAPTER 4, CODE OF ORDINANCES and ORDINANCE 2015-01, TO PERMIT CONSUMPTION OF ALCOHOLIC BEVERAGES BY THE DRINK AT DULY LICENSED BUSINESSES DURING THE TIMES AND UNDER THE CONDITIONS SPECIFIED, PROVIDING AND EFFECTIVE DATE

ALCOHOLIC BEVERAGES

ARTICLE 1. IN GENERAL

Section 1 – Definitions

“Alcoholic Beverages” means distilled spirits and all beverages containing one-half of 1 percent or more alcohol by volume.

“Wine” means all beverages made from fresh fruits, berries, or grapes, either by natural fermentation or by natural fermentation with brandy added, in the manner required by the laws and regulations of the United States, and includes all sparkling wines, champagnes, combination of the aforesaid beverages, sake, vermouths, and like projects. Sugar, flavors, and may be added to wine to make it conform to the consumer’s taste, except that the ultimate flavor or the color of the product may not be altered to imitate a beverage other than wine or to change the character of the wine.

“Fortified Wine” means all wines containing more than 17.259 percent of alcohol by volume.

ARTICLE II. REGULATIONS

Section 2 – Hours of sale of alcoholic beverages

Alcoholic beverages (which includes beer and wine) may be sold within the town limits of the Town of Sneads seven days a week (Sunday through Saturday) except between the hours of 1:00 AM and 7:00 AM.

Section 3 – Hours of sale and consumption of alcoholic beverages by the drink

Alcoholic beverages may be sold for consumption in a place of business, holding a license under the State Department of Business and Professional Regulation, Division of Alcoholic Beverages and Tobacco seven days a week (Sunday through Saturday) except between the hours of 1:AM and 7:00 AM.

Section 4.

It shall be unlawful for any person to drink any alcoholic beverage upon the Streets or in any public place, or at any place where the public is invited or may frequent during the hours

mentioned in Sec. 2 hereof during which the sale of alcoholic beverages mentioned in Sec. 1 hereof are prohibited.

Section 5.

It shall be unlawful for any person, firm, or in the case of a corporation, the officers, agents, and employees thereof, to sell, give, serve, or permit to be served, alcoholic beverages, to person under twenty-one (21) years of age, with the Town of Sneads, Florida.

Section 6.

It shall be unlawful for any person to misrepresent or misstate his or her age or the age of any other person for the purpose of inducing any licensee, his agent's, or employees, to serve, sell, give, or deliver any alcoholic beverages to any person under twenty-one (21) years of age.

Section 7. Prohibition

It shall be unlawful in the Town of Sneads, Florida, for any person, firm or corporation in an establishment licensed under the Beverage Laws of the State of Florida to sell alcoholic beverages for consumption on the premises, as authorized by F.S. 562.45(2)(b), to make, cause, or allow the making of any live or recorded, amplified or non-amplified music which is plainly audible from a distance of thirty (30) or more when measured from the exterior walls of such establishment.

Section 8 – Distance of licensed business from Churches and Schools

No business licensed by the Division of Alcoholic Beverages and Tobacco to sell packaged alcoholic beverages for consumption by the drink shall be allowed to conduct business in a location that is less than five-hundred (500) feet from an established church or school, which distance public thoroughfare from the main entrance of the place of business to the main entrance of the church and, in the case of a school, to the nearest point of the school grounds in use as part of the school facilities, within the town limits of the Town of Sneads.

Section 9 – Current distances Grandfathered in

Any business holding a license as stated above at the time of adoption of this ordinance that may be five hundred (500) feet or less from an established church or school shall be grandfathered in and all rules and regulations other than distance shall apply.

Section 10 – Future placement of Churches and Schools

No church or school may request placement that will infringe upon the five hundred (500) feet distance of an already established place of business licensed to sell and/or serve alcoholic beverages of any type.

This ordinance was read for the first reading on August 9, 2022.

This ordinance was read for the second and final reading on _____ September 2022

Passed and adopted by a vote of ____ Yea and ____ Nea this _____ Day of September 2022 to become effective on he first of the month following adoption.

SO ORDAINED THIS _____ DAY OF SEPTEMBER 2022.

SHERRI GRIFFIN, TOWN CLERK

MIKE WEEKS, COUNCIL PRESIDENT



Town of Sneads

PO Drawer 159

Sneads, Florida 32460

PH (850) 593-6636 Fax (850)593-5079

Email: Sneadsmgr@sneadsfl.com

August 8, 2022

MEMO TO: Council President and Councilmembers

SUBJECT: Town Manager's Report to Council – August 2022

1. First let me thank you for confirmation of our upcoming budget at our recent work session. It is a great feeling to know that you have a council that has confidence in you when making recommendations/suggestions to council. On behalf of all the staff, thank you again.
2. I am attaching a copy of the Marketing Services Agreement between the Town and Jackson County Economic Development Committee, Inc for the next year. It is the same agreement we have currently, and we will request a reduction in fees to pay zero. They are doing what they can to represent the entire county, a significant difference from years past.
3. We will have the second and final reading of Ordinance 2022-01 regarding Capital Improvement Plan, of which a copy is attached.
4. I mentioned at work session about a phone meeting with our consultant, FEMA, FDEM and others on Wednesday. We are back to square one on the replacement of lights at the sports complex. I am attaching a copy of the email, which was sent by FDEM after the phone call, along with a concise explanation from Mark Albright, our IParametrics Consultant. I recommend we proceed with the route that Mark is suggesting in hopes we can get this project, along with the rest of the work at the sports complex back on track. If we do nothing, we are faced with about \$165,000 to do all the work from the Insurance Company, which we all know is not adequate. I had Wendi Lewis, Recreation Coordinating Council President, sit in on the meeting so she would know that the Town has not been dragging its feet, but it has all been on FEMA and FDEM.
5. The Sneads Carlisle Rose Garden Club will be hosting the other ten (10) clubs in District No. 2 here in Sneads on Wednesday, October 12, 2022, for their Annual Fall Meeting. They have asked for a donation of \$500 from the Town to assist them with expenses for this meeting. Based on all they do for the Town and its residents; I recommend the donation be provided as requested. A copy of request is attached.
6. As of today, we have raised \$9650 of the \$10,000 needed for sponsorship of the boat race on August 20-21. The town will furnish porto-toilet trailer and ambulance, with these payments coming from gate money, and the rest will be revenue for the town. The gate will be handled by the Recreation Coordinating Council members, and we will give the Rec Dept a small donation from the gate receipts. Hopefully, we have a good attendance, great weather, and safe race.
7. Just a reminder, Council President Weeks and I will be attending FLC annual convention this week in south Florida.

8. I have continued to get a firm response from Mr. Whittington, owner of the property we have offered to purchase across the street from where we want to place the Public Safety Complex. The last time I talked to him, he wanted \$50,000 and I discussed the need to get an appraisal done of the property and we would be guided by the appraisal. He informed me he was going to contact an appraiser he knows to get a good estimate of what he thinks it should appraise for but have not heard from him. Town Attorney and I will continue to pursue.
9. We will have Ms. Josie Curry at council to discuss water assistance program through Jackson County Senior Citizens for those in need of financial assistance for payment of bills.
10. Again, we only got one (1) bid for the Administration and Engineering Service that was re-advertised and David H. Melvin submitted it. I recommend we accept his bid and submit to State FDEM and FEMA for acceptance, as this is the second time we have advertised, and they are the only firm to submit a bid package.
11. Do not forget your ethics workshop on Saturday, August 27, 2022, at 8:AM CST here at Town Hall. We will not have a budget workshop on August 16th as previously scheduled.
12. Attached is copy of Ordinance 2022-02 for first reading regarding sale of alcoholic beverages.
13. We will have fall Amnesty Days on Wednesday thru Saturday, September 14, 15, 16 & 17th.


ELMON LEE GARNER
TOWN MANAGER

Cc: Town Clerk, Deputy Clerk, Town Attorney